

# Tsuchiura City Living Guidebook



2016



# Table of Contents

	Introduction of Tsuchiura City .....	1
	Tsuchiura City Office Guide .....	2
	1. In Case of Emergencies .....	6
(1)	In Case of a Traffic Accident & Crimes .....	6
(2)	In Case of Fire & Emergencies .....	6
	2. The Residency Management System and the Basic Resident Register .....	7
(1)	The Residency Management System .....	7
(2)	The Basic Resident Register System .....	7
	3. Notification & Certification .....	8
(1)	Family Registration System .....	8
(2)	Notice of Moving-in and -out & Changes of Address .....	8
(3)	Seal and Seal Registration .....	9
	4. Daily Life .....	10
(1)	Learning Japanese .....	10
(2)	Housing .....	10
(3)	Lifelines (Utilities) .....	11
(4)	How to take out garbage .....	12
(5)	Pets : dogs, cats etc. .....	13
(6)	Neighborhood Association and Daily Living Manners .....	14
(7)	Banking .....	15
(8)	Postal Service .....	15
(9)	Home Delivery Service .....	15
(10)	Phone .....	15
(11)	Public Transportation .....	16
	5. Preparation for Disasters .....	17
(1)	Heavy Winds and Floods .....	17
(2)	Disasters from an Earthquake and Tsunami .....	18
(3)	Evacuation for Disasters .....	19
(4)	Nearest Evacuation Sites / Shelters .....	20
(5)	Information related to Disasters .....	22
	6. Welfare, Healthcare & Nursing Care .....	23
(1)	National Health Insurance .....	23
(2)	National Pension .....	23
(3)	When Expecting a Child .....	24
(4)	When Having a Child in your Family .....	24
(5)	Health .....	26
(6)	Long-term Care Insurance .....	27
	7. Work & Consumer Service .....	28
(1)	Looking for a job .....	28
(2)	Working Conditions .....	28
(3)	Labor Consultation .....	29
(4)	For a Good Life As a Consumer .....	29
	8. Education .....	30
(1)	School Education .....	30
(2)	Lifelong Education .....	32
(3)	Sports • Recreation .....	33
(4)	Parks in Tsuchiura .....	34
	9. Taxation .....	35
(1)	About Taxation .....	35
(2)	National Tax .....	35
(3)	Local Tax .....	35
	10. Cars & Motorcycles .....	37
(1)	Driving a Car or Motorcycle .....	37
(2)	Owing a Car or Motorcycle .....	37
(3)	Car Insurance .....	37
	11. Traffic Safety .....	38
(1)	Traffic Rules and Manners .....	38
(2)	Traffic Accidents .....	38
(3)	Ibaraki Prefectural Mutual Aid Traffic Accident Insurance Plan .....	39
(4)	Major Traffic Signs .....	39
	12. Medical Facilities with English (or other languages) Speaking Staff .....	40
◆	Hospitals and Clinics .....	40
◆	Dental Clinics .....	42
	13. Pharmacies .....	43
	14. When you need consultation .....	44
	15. Major Pictograms in Daily Life .....	45
	16. List of Public Facility Phone Numbers .....	46
○	Websites for Foreign Nationals Living in Japan .....	51
○	Tsuchiura International Association .....	51



# Introduction of Tsuchiura City

## ○ Outline of Tsuchiura City

Tsuchiura City was established in 1940. It is located at the west shore of "Lake Kasumigaura"(the second largest lake in Japan), at the southern foot of "Mt.Tsukuba", 60 km from Tokyo and 40 km from Narita International Airport. The climate is relatively mild all year around. The city has a magnificent view of Lake Kasumigaura and is blessed with rich natural greenery at the foot of Mt.Tsukuba. The infrastructure of the city was developed as a castle town early in the Edo period, so the atmosphere of the castle town still remains in the city, especially around the site of an ancient castle. The city used to be an important center of both land and water traffic, since old Mito-kaido Road, which connected Edo and Mito, and the water transport of Lake Kasumigaura met here. Tsuchiura City also has history and culture as it has thrived as a commercially prosperous city.

## ○ City Emblem



The emblem was designed from Kanji character "土"(tsuchi from Tsuchiura) and depicts elegant beauty with ripples of Lake Kasumigaura and petals of cherry blossoms reflected in the Sakura River. The outside circle means peace and also symbolizes the harmony of citizens and prosperity of Tsuchiura City.

## ○ Population of Tsuchiura City (As of April 1, 2016)

- Population ..... 140,397
- Number of Foreign nationals residing in the city ..... 3,292

## ○ City Industry

**Commerce** : The marketing area population of Tsuchiura City - a thriving commercial city -, is up to about 300,000. The city has grown into an attractive modern merchant city with redevelopment of areas in front of Tsuchiura station and improvement of commercial areas in its vicinity.

**Manufacturing Industry** : There are three industrial complexes in the north of the city which have good traffic access to the Metropolitan area. The city continues to invite blue-chip companies.

**Fisheries** : Fresh-water fishes including fresh-water smelt are fished in Lake Kasumigaura. Processed marine products, such as *tsukudani* (food boiled down in soy) are popular as Tsuchiura's specialties.

**Agriculture** : Tsuchiura City produces agricultural products highly rated throughout Japan, such as lotus roots that boast the #1 production in Japan and flowering plants that are well-known for their production.

## ○ Official City Trees, Flower & Birds

### Official City Trees : Poplar, Japanese zelkova

Poplar trees are fast-growing deciduous trees that grow along the shores of Lake Kasumigaura. The shadow of the tree is suited to the Japanese ideal of "water and green". Japanese zelkovas are widely distributed in the city and they remind one of the infinite development.

### Official City Flower : Cherry Blossoms

Various kinds of cherry blossoms are seen in the city and there are lots of great cherry blossom viewing sites. Especially, cherry trees in Manabe Elementary School which are designated as a natural treasure in Ibaraki Prefecture, still bloom beautiful blossoms even at over 100 years of age.

### Official City Birds : Reed Warbler, Bush Warbler

Reed warblers are summer birds that migrate to the reed bushes around Lake Kasumigaura. Their chirpings sound across the surface of the lake and that livens up the atmosphere of the early summer lakeside district. Bush warblers can be heard throughout the city and represent rich natural greenery.



## ○ Must-see Sights & Events

Kijo Park (Tsuchiura Castle Ruins), Machikado Kura (old storehouses), Kasumigaura Comprehensive Park, Komachi-no-Yakata, Cherry Blossoms in Manabe, *hobikisen* (sail-propelled fishing boats), lotus fields, *Yabusame* (horseback archery) Festival, Kasumigaura Marathon and International Blind Marathon, Tsuchiura Kirara Festival and Tsuchiura All Japan Fireworks Competition etc.





# Guidance of Tsuchiura City Office

## City Office

9-1 Yamato-cho ☎ 029-826-1111(main)

## Health Center

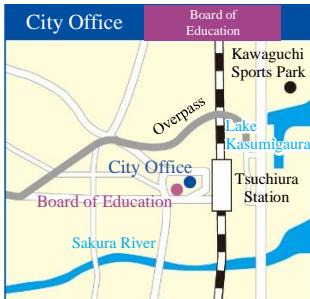
2-7-27 Shimo-takatsu ☎ 029-826-3471

Omachi Office  
(Waterworks Division )

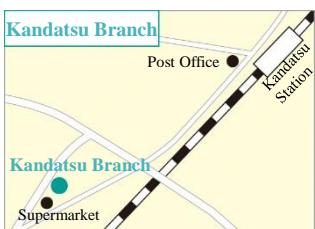
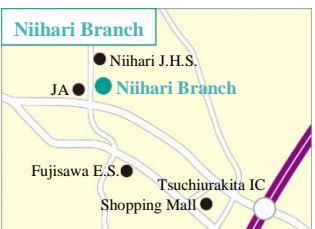
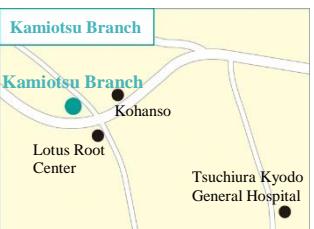
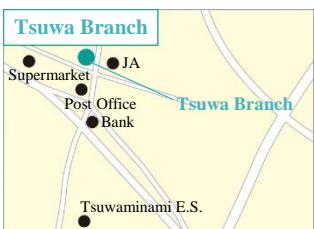
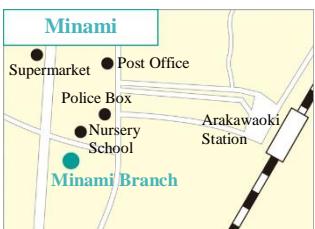
11-38 Omachi ☎ 029-821-6237

Fire Department •  
Tsuchiura Fire Station

2083-1 Tanaka-machi ☎ 029-821-0119



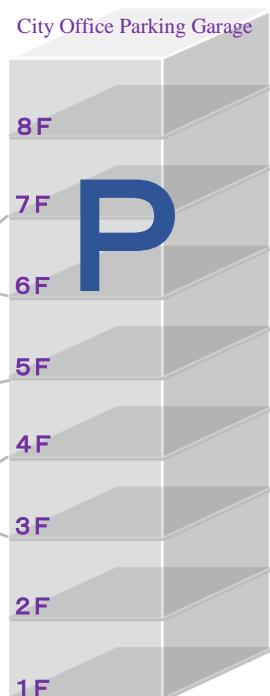
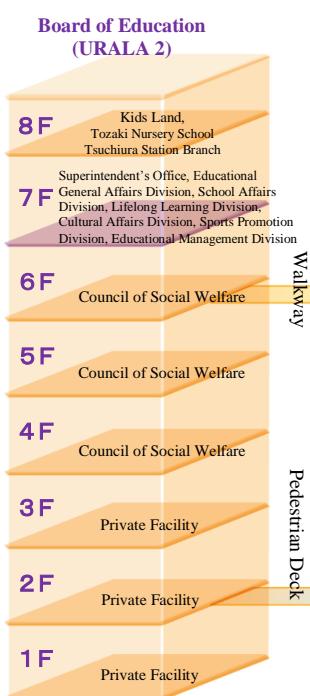
## Branch Offices



- Minami Branch**
- 2-11-28 Arakawaoki-nishi
- Tsuwa Branch**
- 3-3-43 Namiki
- Kamiotsu Branch**
- 1505-1 Tenomachi
- Niihari Branch**
- 990 Fujisawa
- Kandatsu Branch**
- 682-54 Kandatsu-machi (inside the Kandatsu Area Community Center)

- ☎ 029-841-0036
- ☎ 029-821-1490
- ☎ 029-828-1007
- ☎ 029-862-3515
- ☎ 029-832-3292

## City Office Layout





# Guidance of Tsuchiura City Office

Department/Division		Service Outline
1st Floor of City Office(URALA 1)		
Civic Life Department	Civic Affairs Division	Basic resident register, Family registration, Seal registration, Permission for burial/cremation and using a crematory, Issuance of Maternal and Child Health Handbook, Issuance of certificate of city tax-related matters, Passport application and issuance
	Social Welfare Division	Creating a city that is kind to people, Commissioned welfare volunteer, Public livelihood assistance, Assistance to families of the war dead and disaster victims, Japan Red Cross
	Disability Welfare Division	Welfare of persons with physical, mental or intellectual disabilities, Disability Welfare Allowance, Home-visit consultation for disabled persons, Welfare Allowance for patients with intractable diseases
	Child Welfare Division	Single-parent Welfare, Child Allowance and Child Support Allowance, Children's Halls, Family-children consultation, Private childcare facilities
	Elderly Welfare Division	Home welfare for the elderly, Elderly club, Elderly Welfare Center, Silver Human Resources Center, Inspection and screening requirements for Long-term Care or Support, Home-visit counselor, Preventive Long-term care management
	National Health Insurance and Pension Division	Investigation of request for medical treatment fee, Payment for National Health Insurance, Loan of High-cost Medical Expense, National Health Insurance Tax, Issuance of Health Insurance Card, Medical Care for the Late-elderly, National pension
2nd Floor		
Mayor's Office	Gender Equality Division	Planning and investigating matters concerning Promotion of gender equality, Support for women's group and others, Consultation of women's issues
	Tax Imposition Division	Imposition of light motor vehicles tax and Tobacco tax, Issuance of city tax affairs certificate, License plate of moped etc., Issuance, application and imposition of city tax, Property tax, Imposition of city planning tax, Imposition of special land holding tax
	Tax Payment Division	Collection and account transfer of city tax, Issuance of reminder and notification, Arrangement and deposition of delinquency, Disposition of deficit
	Civic Activity Division	Citizens' charter, Community-planning citizens' meeting, NPO and community activities, Promotion of coproduction, Head of districts, Neighborhood associations, Promotion of international exchange
	Community Safety Division	Crime prevention, Outdoor security light, Traffic safety, Traffic safety facilities, Bicycle parking lots, Ibaraki Citizens' Mutual Aid Traffic Accident Insurance
	Environmental Conservation Division	Prevention of global Warming, Environment management system, Promotion of environment education and learning, Pollution control, Instruction through monitoring and surveying, Consultation on pollution complaints, Water purification of Lake Kasumigaura, Drainage measures against domestic waste water and Business facilities etc., Measures for radioactive pollution
Civic Life Department	Environmental Sanitation Division	Approval and instruction of cleaning contractors, Sewage disposal, Dog registration, Rabies prevention, Installation of septic tanks, Graveyards, Municipal cemeteries, Collection and disposal of garbage, Garbage collection sites, Illegal dumping, Recycling, Promotion of reducing garbage
	Accounting Division	Revenue, expenditure and storage of cash, securities and goods, Designated financial institution, Payroll
	Election Administration Committee Secretariat	Election management and conduct, Holding committees for election administration, Election information
3rd Floor		
Mayor's Office	Secretarial Division	Secretarial work, Ceremonies, Prizes, Commendations, Association of city mayors
	Policy Planning Division	Integrated plan, Planning and adjustment of Important policies and undertakings, Special assignments, Investigation of new administrative challenges
	Public Administration Division	Division of duties, Service Improvement, Administrative reforms, Kijyo Plaza, Computerized services, Installation and maintenance of automated office equipment
	Finance Division	Budget creation and management, Publication of financial situations, Financial plans, Subsidies, Municipal loans, Temporary borrowing
	Public Relations Division	Official reports, Issuance of city newsletters, City website, Petitions and appeals, Legal advice, Speedy response

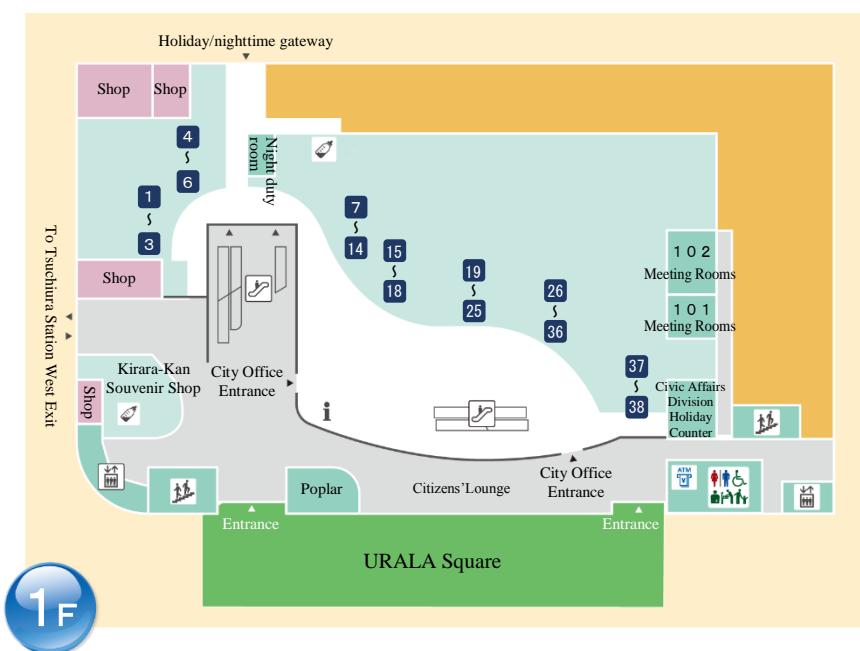
Department • Division		Service Outline
3rd Floor		
General Affairs Department	General Affairs Division	Confirmation of municipal boundaries, Addressing system, Nuclear atoms-free and peace, Recruitment of SDF personnel, Screening of ordinances and rules drafts, Receiving, sending and storing documents, Information disclosure, Personal information protection, Municipal census, Protection of human rights, Disaster prevention, Support for disaster-stricken areas
	Personnel Division	Appointment, dismissal, service, salary and working hours of staff, Quota, placement and performance of staff, Welfare and health care, Official duties disaster, staff workshops
	Property Management Division	Management of city office buildings and city estates, Reception, Official vehicles, Purchase of goods and materials, Various contracts, Incoming-goods inspection, Inspection of construction, surveying and architect design etc
	Commerce and Tourism Division	Promotion of commerce and industries, the Chamber of Commerce and Industry, Enterprise invitation, Measures for employment, Promotion of revitalizing city center, Sightseeing events, Tsuchiura All Japan Fireworks Competition, Machikado Kura (old storehouses) "Daitoku" and "Nomura"
	Agriculture, Forestry and Fisheries Division	Promotion of agriculture, livestock industry, forestry and fisheries, Expansion of specialty consumption
	Rural Areas Development Division	Agricultural irrigation, Instructing and training land improvement districts, Agricultural community, Maintenance of drainage facilities, Cadastral survey
Industry department	Audit Secretariat	Members of an audit committee, Planning, adjusting and conducting audit, inspection and judgement etc., Reporting and publication of results
	Agricultural Committee Secretariat	Committee, Members of the committee, Agricultural pension, Transfer and conversion of farmland and others, Promotion of agriculture
4th Floor		
Construction Department	Road Division	Approval, abolition and alteration of roads, Permission for road occupancy, construction and influx, Width of roads confirmation, Installation of boundary posts, Road maintenance, repair and cleaning, Survey and planning of engineering works, Disaster prevention of steep slopes, Planning, construction and supervision of roadworks, Acquisition of building sites, contracts and registration of city roads, Expansion of narrow road promotion
	City Housing and Building Construction Division	City housing, Collection of city housing rental fees, Construction and designing of schools, city housing and other municipal buildings, Maintenance and repair work
	Sewer System Division	Sewer use fees, Sewer maintenance, Appointment and instruction of sewer installment contractors, Plan and decision of sewer installation, Sewerage works user fees, Survey, plan and design of city sewer projects
	City Planning Division	City planning, Exterior advertisements, the National Land use planning Law, Services for construction in the areas that have city planning decision, Cityscapes, Promotion of a compact city
	Building Guidance Division	Building certification application and permission, Designation of road location, Instruction and regulation of illegally constructed buildings, Prior consultation, permits and licenses for development, Building certification and inspection
	Park and Street Administration Division	Management of city facilities, parks and green space, Permissions of usage and exclusive use, Design, construction and management of city planning roads
Urban Development Department	Tsuchiura Station Northern District Development Office	Promotion of Tsuchiura station northern district redevelopment project, Improvement of the facilities concerning the project
	City Assembly Secretariat	Secretaries of chairperson and vice chairperson, Meetings, Petitions and appeals, Investigations concerning city assemblies, Editing city assembly newsletters and other
Tsuchiura City Board of Education (7th Floor of URALA 2)		
Educational General Affairs Division	Budget and account settlement, Scholarship fund, Management, maintenance and repair work of schools and kindergartens	
Board of Education	School Affairs Division	Schools and school districts, Schoolchildren, attending school or kindergarten, Children in need and receiving welfare assistance or receiving school subsidy, Plan and guidance for school health, Health examinations for schoolchildren, School lunch center



# Guidance and Floor Map of Tsuchiura City Office

Department/Division	Service Outline	
<b>Tsuchiura City Board of Education (7th Floor of URALA 2)</b>		
Board of Education	Lifelong Learning Division	Lifelong learning, Social education, Community centers, Social education classes, Opening new libraries, Healthy development of youths, Training youth groups, Guidance and consultation of youths, Kids Land, Youth center
	Cultural Affairs Division	Planning, execution and promotion of art and culture, Training art and culture groups, Civic center, Protection and preservation of cultural properties, cultural properties protection groups, Museums
	Sports Promotion Division	Sports promotion, Recreation, Instruction of PE, Junior Sports Clubs, Open access to school facilities
	Education Management Division	Instruction in kindergartens and schools, Books for school subjects, School staff workshops, Computer use for education
<b>Health Center</b>		
Health Promotion Department	Health Promotion Division	Health Center, Holiday emergency clinics, Health examinations, Dental health, Mental health, Vaccinations, Prevention of infectious diseases, Infant medical examinations, Health consultation for pregnant women and infants, Nutrition consultation and instruction, Health promotion for the elderly, improvement of diet, Preventive Long-term Care Project

Department/Division	Service Outline	
<b>Omachi Office</b>		
Construction Department	Waterworks Division	Water rates, Starting and cancellation of water service, Management of meter reading and water meter registers, Planning, investigation, engineering design, construction, supervision and maintenance of water service, Construction of water-supply equipment, water quality tests, Spread of waterworks
	<b>Fire Department Office</b>	
	General Affairs Division	Planning, overall adjustment of firefighting affairs, Fire survey and public relations, Maintenance of fire protection facilities, Instruction of development under the City Planning Law
Fire Department	Prevention Division	Fire prevention and PR, Certification and permission of buildings, Installation and instruction of fire equipment and other, Regulation and fire prevention of hazardous materials
	Disaster Suppression and Emergency Division	Caution and investigation of disaster, such as fire and floods, Independent disaster prevention organizations, Volunteer fire fighter groups, Emergency rescue, First-aid, Transportation of patients and other



1 ~ 3 Social Welfare Division

4 ~ 6 Disability Welfare Division

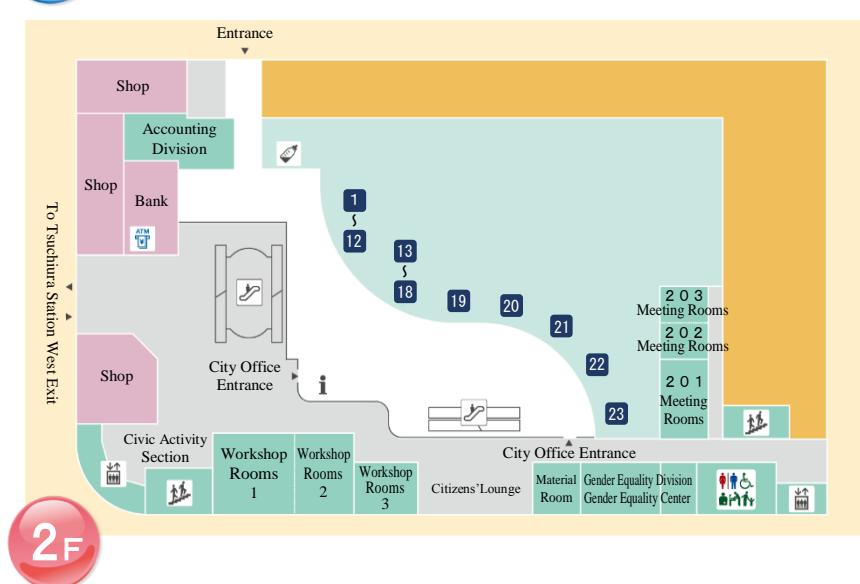
7 ~ 14 Elderly Welfare Division

15 ~ 18 Child Welfare Division

19 ~ 25 National Health Insurance Division

26 ~ 36 Civic Affairs Division

37 ~ 38 Passport Application/Passport Issuance



1 ~ 12 Tax Payment Division

13 ~ 18 Tax Imposition Division

19 Civic Activity Division

20 Community Safe Division

21 Environmental Conservation Division

22 Environmental Sanitation Division

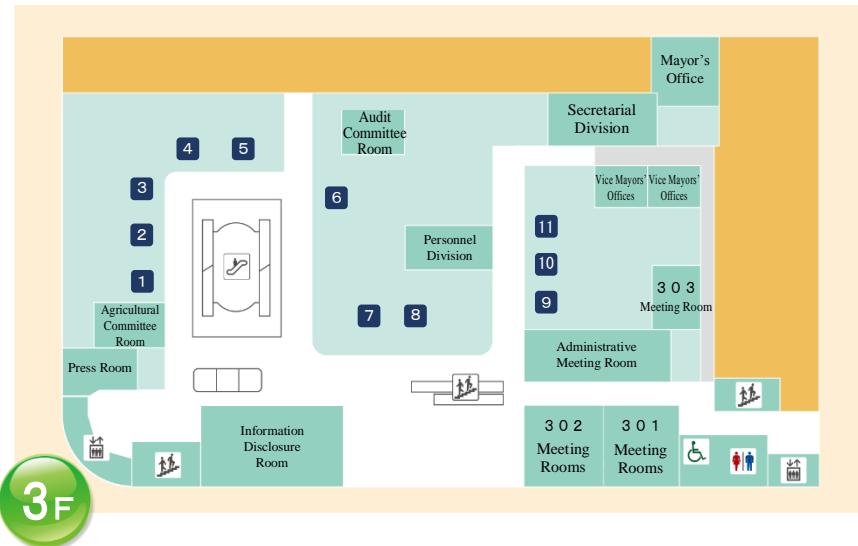
23 Election Administration Committee Secretariat

Accounting Division

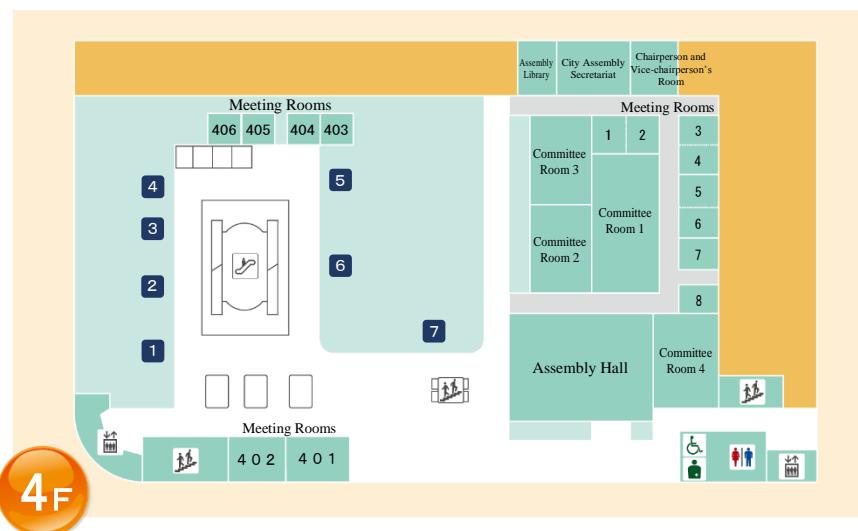
Gender Equality Division



# Floor Map of Tsuchiura City Office

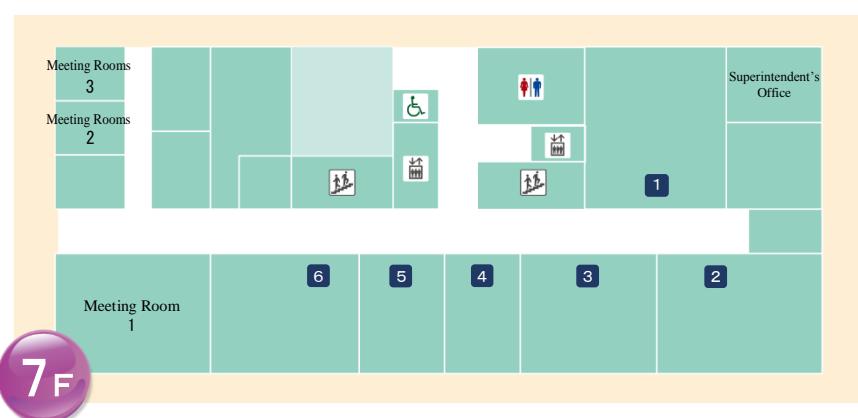


- 1 Agricultural Committee Secretariat
  - 2 Public Relations Division Speedy Response Room
  - 3 Rural Areas Development Division
  - 4 Agriculture, Forestry and Fisheries Division
  - 5 Commerce and Tourism Division
  - 6 Audit Secretariat
  - 7 Property Management Division
  - 8 General Division  
Crisis Management Room
  - 9 Finance Division
  - 10 Public Administration Division
  - 11 Policy Panning Division
- Secretarial Division  
Personnel Division



- 1 Building Guidance Division
  - 2 City Planning Division  
“Machizukuri” Promotion Room
  - 3 Park and Street Administration Division
  - 4 Tsuchiura Station Northern District Development Office
  - 5 Sewer System Division
  - 6 Road Division
  - 7 City Housing and Building Construction Division
- Assembly Hall City Assembly Secretariat

## Board of Education(URALA 2)



- 1 Education General Affairs
- 2 Division
- 3 Education Management Division
- 4 School Affairs Division
- 5 Lifelong Education Division
- 6 Culture Affairs Division

**Office hours...8:30 am - 5:15 pm (Except some facilities)**

**Closed...On Saturdays, Sundays, holidays, from December 29 to January 3 (Except some facilities)**

※A copy of an entire/partial family register and a certificate of residence, an issuance of certificate (e.g. seal certificate) and various notifications can be obtained or done not only at Civic Affairs Division, but at your nearest branch office.

※Civic Affairs Division is open until 8:00 pm on Thursdays and from 8:30 am to 5:15 pm on Sundays for some services  
(e.g. issuance of certificates)



# 1. In Case of Emergencies

Please call “110” for the police and dial “119” for the fire department and medical emergencies. Those numbers are toll free either from a cellphone or a public phone. Don’t panic and talk calmly. Ask someone around you for help or get someone who can speak Japanese if you cannot speak Japanese.

## (1) In case of a traffic accident & crime

→ Ibaraki Police Headquarters 110

### •Report it to the police

When you have a traffic accident, have something stolen or get injured, call “110” immediately and report it to the police. They accept calls 24 hours a day, so don’t hesitate and call the police.

### •How to report to the police

When you report to the police, you need to tell them

- ① what happened(e.g. traffic accident, theft, injury)
- ② when, what time and where it happened
- ③ your name and your contact address (phone number)

### •In case of a traffic accident

Call “110” or contact the nearest police station or a police box <koban> no matter how small the accident is. If it is convenient, write down the other party’s

- ① address
- ② name
- ③ phone number
- ④ driver’s license number
- ⑤ license plate number

### •In case of a crime

When you become a victim of a crime, you need to tell the police correctly about

- ① when, what time and where it took place
- ② what damage/harm did you get

When someone broke into your home, keep it untouched as far as possible. Contact your bank or credit card company immediately when your bankbook, cash card, credit card etc. is stolen. You need to take procedures to stop payment.

## (2) In case of fire & emergencies

→ Ibaraki Command and Control Center 119

### •Report to the fire department

In case of a fire, sudden sickness and serious injury etc. requiring quick treatment, call “119” and report to the fire department. When you tell your address, please say “Tsuchiura-shi” at first and then, tell the name of the street, the house number, the situation etc.

### •How to report to the fire department

#### In case of a fire, please tell

- ① it’s a fire <kaji desu>
- ② where the fire is <basho wa Tsuchiura-shi (street number) desu>
- ③ your name <watashi no namae wa (name) desu>
- ④ your phone number<denwa bango wa (#) desu>
- ⑤ what is burning

#### In case of injury or sickness, please tell

- ① it’s an emergency <kinkyu desu>
- ② your address <jusho wa Tsuhiura-shi (street number)desu>
- ③ your name <watashi no namae wa (name) desu>
- ④ your phone number <denwa bango wa (#) desu>
- ⑤ what the injury/sickness is like

### •When you call for a fire engine

In case of a fire, dial “119”, call for a fire engine and shout ‘Fire <kaji da>’in order to inform your neighbors. Ask for a help of the neighbors and try to put out the fire with a fire extinguisher etc. until a fire engine comes. A fire extinguisher is efficient for the early-stage of fire, so please prepare one and learn how to use it. However, when it’s too smoky or the flame gets high enough to reach the ceiling, it’s impossible to put it out with a fire extinguisher. Please evacuate to a safe place at once.

### •When you call for an ambulance

Dial “119” and call for an ambulance in case of sudden sickness or serious injury. Please tell your name, address, landmarks in your neighborhood and what the injury/sickness is like. It’s free to call an ambulance in Japan, but please do not use one in case of light injury / sickness as you can go to the hospital by car or taxi.



## 2. The Residency Management System and the Basic Resident Register

### (1) The Residency Management System



#### •About the Residency Management System

The Residency Management System is to grasp the residential situation of foreign nationals who reside in Japan for mid to long-term. This includes persons staying in Japan more than 3 months with a resident status under the Immigration Law.

#### •About various procedures

Special permanent residents can do various procedures at the City Office, but persons with other resident statuses need to go to a regional immigration office.

#### •Issuance of a Residence Card

A Residence card will be issued when granted permission related to residing Japan, such as permission for a change in resident status or permission for an extension of the period of stay. The valid period differs in accordance with resident status or age.

#### •Special Re-entry Permit System

Generally, foreign nationals with a valid passport and residence card will not be required to apply for a re-entry permit if they will be reentering Japan within one year from the departure to continue their activities in the country.

#### •Procedures concerning resident status

##### ① In the case of changes of name and nationality/region etc.

When you change your last name (e.g. from marriage), date of birth, gender, nationality/ region, please take a document that certifies the changes or a new passport to a regional immigration office and apply for a new residence card. Special permanent residents can do the procedures at the city office.

##### ② In the case of losing your residence card

If your residence card is lost, stolen, defaced or seriously damaged, please take a document that certifies the loss (e.g. a certificate of the loss report) and your passport to a regional immigration office and apply for a new card.

##### ③ In the case of changing activity based status of residence or expiration of period of stay

Please apply for the changes of the resident status or permission for renewal of period of stay.

### •Tokyo Regional Immigration Bureau

Procedures concerning the resident status, such as obtaining/changing the status of residence, renewal of the period of stay, re-entry permit etc. are done in this office.

- **Tokyo Regional Immigration Bureau**

(5-5-30 Konan, Minato-ku, Tokyo)

☎ 03-5796-7111

- **Mito Branch Office**

(1st floor the 3rd Prince Building 2-9-12 Jonan, Mito City, Ibaraki Pref.)

☎ 029-300-3601

### (2) The Basic Resident Register System



#### •The Basic Resident Register for foreign nationals

Foreign nationals issued a residence card or special permanent resident certificate will be registered in the Basic Resident Register and a resident record will be created in the same way as Japanese nationals.

##### 〔Main Content of the System〕

- A certificate of residence listed all members of households even the households composed of Japanese and non-Japanese individuals will be issued.
- When you move-in, move-out or change your address, you need to report the city office. (no need to report to a regional immigration office)
- You can have a proxy to do some procedures, such as the moving-in and changes of address under the Basic Resident Register Act.

#### •Foreign Residents Registered in the Resident Record

A resident record is created for foreign nationals who have a fixed address in Japan and who are in one of the following categories:

##### ① Mid to long-term residents (Issued a residence card)

Foreign nationals who are not granted 3 months or less period of stay nor with status of Temporary Visitor, Diplomat, or Official

##### ② Special Permanent Residence (Issued a special permanent resident certificate)

Special permanent residents determined by the Special Act on Immigration Control

##### ③ Persons granted landing permission for temporary refuge or provisional stay

Special permanent residents determined by the Special Act on Immigration Control Foreign Nationals granted landing permission for temporary refuge under the Immigration Control Act, or those granted permission for provisional stay after applying for refugee status

##### ④ Persons who may continue to stay transitually in Japan by birth or those who have lost Japanese nationality

Foreign nationals born in Japan to foreign parents or who have lost Japanese nationality (Such persons may continue to stay in Japan up to 60 days without obtaining a status of residence)



### 3. Notification & Certification

#### (1) Family Registration System

→ Civic Affairs Division Ext.2287

##### • Japanese Family Registration System

Japan has a Family Register System in units of a married couple or parents and children that registers status changes from the birth to death, such as birth, marriage, divorce and death. Foreign nationals aren't registered in the system, but they need to report if there are any changes. Please report to the city office and also to the embassy or consulate of your country.

##### • When having a child (Registration of Birth)

After childbirth, please report the Registration of Birth within 14 days. If it's outside Japan, please ask the procedures. When one of the parents is a Japanese national, the child can obtain Japanese nationality, but please contact the city office for more information before the childbirth. If not obtaining Japanese nationality, it is necessary to apply for an acquisition of Status of Residence at a regional immigration office within 30 days after the birth and also report to your country. Please contact the embassy or consulate of your country for procedure details.

##### • When your relative or friend dies (Notification of Death)

When a foreign national residing in Japan dies, a notifier that is designated in the Family Register Law needs to submit Notification of Death within 7 days of the death. Please return the Residence Card of the deceased to the nearest regional immigration office by the relatives or kind and also report to your country.

##### • When getting married (Registration of Marriage)

When a foreign national gets married, please submit a notification of marriage. The marriage is approved on the day the notification is submitted. Please report to your country when you marry. Contact the embassy or consulate of your country for procedural details. When a foreign national submits the notification, you need several kinds of documents which differ in accordance with your nationality.

##### • When getting a divorce (Notification of Divorce)

A divorce between a foreign national and Japanese spouse is possible under the Japanese law. Please submit a Notification of Divorce. However, if the couple are both foreign nationals, there are some conditions to materialize the divorce. There are 5 types of divorces by trial, such as a divorce by mutual consent after consultation and a divorce by mediation and a divorce by court judgment involving the family court.

#### (2) Notification of Moving-in and -out & Changes of Address

→ Civic Affairs Division Ext.2286

##### • Report of the residence (Notice of Moving-in)

Foreign nationals residing in Japan over 3 months need to submit a Notice of Moving-in within 14 days after acquiring a Residency Status at your municipal office where you reside. When you have already been issued a residence card at the Immigration Bureau, take it with you. When your passport has been marked "Residence Card will be issued later.", take the passport to your municipal office.

##### • In the case of moving-in to Tsuchiura City from other municipalities (Notice of Moving-in)

Please submit a Notice of Moving-in within 14 days after changing your residence. Your Residence Card, Move-out Certificate issued by your former municipality and notification card or your individual card are needed.

##### • In the case of moving-out to other municipalities (Notice of Moving-out)

It is necessary to submit a Notice of Moving-out to Tsuchiura City Office before you move out. The city accepts the notice 14 days prior. Your Residence Card and National Health Insurance Card are required.

##### • Changes of address inside Tsuchiura City (Notice of Change of Residence)

Please submit a Notice of Change of Residence within 14 days after changing your address. Your Residence Card, notification card or individual number and National Health Insurance Card are needed.

##### • In the case of moving-out outside Japan (Notice of Moving-out)

The city accepts the notice up to 14 days prior to your departure day. Even if you leave Japan 1 year or over and acquire a re-entry permit at the Immigration Bureau, it is necessary to report to the city office.



### 3. Notification & Certification

#### (3) Seal and Seal Registration

##### → Civic Affairs Division ☎ext.2286

###### •Seal

In Japan, a seal with engraved a person's family name or first name is used in lieu of a signature when the person applies for various certificates. Seals can be created at a specialty store etc. There are "Mitome-in" usually used as a general-purpose seal, such as receiving home deliveries and "Jitsu-in" used on important contracts, such as purchasing a house or a car.

###### •Jitsu-in (official seal)

The seal registered in a municipal office is called "Jitsu-in"(official seal). It is used on important transactions, such as registering a car and real estate, and guaranteeing money loans etc. The seal use for Jitsu-in is bigger than Mitome-in and is harder to forge.

###### •Procedures for Seal Registration

Persons who are 15 years old or over and have a resident registration in Tsuchiura city can register one seal. Either the person's full name, family name, first name or a part of combinations of the full name characters can be registered. You need your ID (e.g. your Residence Card) for the application. A Tsuchiura Citizen Card will be issued after the seal registration.

###### •Seals that cannot be registered

- Seals that aren't engraved with the person's full name, family name, first name or a part of combinations of the full name characters listed in the Basic Resident Register
- Seals with the person's profession or address etc. in them besides the person's name
- Seals that changed types of Japanese characters, such as kanji to "kana", "kana" to kanji
- Seals that are easily modified (e.g. rubber stamps)
- The size of the seal is not between 8 millimeters and 25 millimeters in a diameter or on a side
- The imprint of the seal is not clear or hard to read, or chipped seals.
- The seal that is already registered in the same household
- Other seals that are considered inappropriate.

###### •Tsuchiura Citizen Card/Seal Certificate

Tsuchiura City issues a Tsuchiura Citizen Card when you register a seal. The card is required to get a Seal Certificate, so please keep it carefully. Please report to the city office if you lose or deface it. A Seal Certificate is issued at the Civil Affairs Division or other branch offices. For an issuance you need your Tsuchiura Citizen Card. When you register your PIN, you can use a certificate machine which are installed near the Civic Affairs Division Holiday Counter on the 1st floor of the City Hall. The machine's operating hours are from 8:00 am to 8:00 pm every day (except the end and beginning of the year when the city office is closed and inspection days), it can issue a copy of a certificate of residence as well as a seal certificate.



## 4. Daily Life

### (1) Learning Japanese

→ Civic Activity Division ext.2030  
Gender equality Division ext.2506

#### •Japanese Language Classes

Tsuchiura city holds Japanese language classes for foreign residents. They are about 2 hours a class arranged to the learner's level taught by volunteer Japanese language teachers one on one or group basis. Students can learn for the Japanese Language Proficiency Test and for daily conversation etc. fit to individual's needs. There are some exchange events, so please come visit a class.

#### ◆Japanese Classes under the joint auspices of Tsuchiura International Association and Tsuchiura UNESCO Association

Date and Time : Wednesdays 1:30 pm - 3:30 pm  
Thursdays 7:00 pm - 9:00 pm

Place: Itchu Area Community Center (13-9 Ote-machi)

Tuition Fee: 500 yen/month

※Textbook fee is 2,500 yen. (Only once)

Inquiries: Civic Activity Division (ext.2030)

#### ◆Japanese Class sponsored by Gender Equality Division

Date and Time: Saturdays 1:30 pm -3:00 pm

Place: Gender Equality Division (9-1 Yamato-cho)

Tuition Fee: Free

Inquiries: Gender Equality Division (ext.2506)

### (2) Housing

#### •When you rent a house or an apartment

There are two types of rented accommodation in Japan:private housing and public housing. Private housing is handled by real estate companies and public housing by municipalities or prefectures. In Japan the areas of land and houses are measured by "tsubo". One "tsubo" indicates about 3.3 m<sup>2</sup>. The size of a room is measured by the number of tatami mats, such as 6 tatami mat room for roku-jo, 8 for hachi-jo. A tatami is about 180 cm x 90 cm.

#### ※Reference : Terms for types of a room

K : kitchen

DK : dining and kitchen

1DK : 1 room and dining kitchen

LDK : living dining and kitchen

2LDK : 2 rooms and living dining and kitchen

#### •Private Housing

When looking for an apartment or a house in Japan, generally, ask real estate agents for help. They will provide a lot of information about houses, apartments and condos for rent and for sale. When renting a house or an apartment, please tell them your conditions, such as a location, budget, the number of rooms and layout etc. and they will show you some properties. You should visit real estate agents with your Japanese acquaintance.

#### •Rent Contract for Private Housing

When you find a property you like, make a contract with the real estate company. Before signing a contract, ask someone reliable to go through it and confirm the contents of the document. It is necessary to have a joint surety who bears responsibility for you in case of some trouble (e.g. rental fees etc.)

##### 〔Necessary things when making a rental contract〕

###### ① Rent

Generally, a rent is paid in advance, so pay the first month of rent.

###### ② Security Deposit <shiki-kin>

It is a security deposit to the landlord for repairing the property or when you won't be able to pay the rent etc. It will be refunded in full or partially when you leave it.

###### ③ Honorarium <rei-kin>

It is gift money to pay to the landlord. It won't be reimbursed when you cancel the contract.

###### ④ Common Charge

It is a fee for common services for an apartment building, such as lighting of hallways and cleaning etc.

###### ⑤ Brokerage Fee

It is a commission to pay for the real estate company.

###### ⑥ Residence Card

###### ⑦ Seal Certificate

###### ⑧ Certificate of annual income

##### 〔Notes when renting〕

- Do not change the design of rooms without asking your landlord, such as painting walls and nailing etc.
- Do not disturb neighbors, such as parties at night and loud music etc.
- Subletting without a consent of the landlord is prohibited by law.



## 4. Daily Life

### 〔Renewal or termination of the contract〕

Usually, the lease contract is renewed every 2 years. When renewing the contract, the rent might be changed. In the case of terminating lease, you need to inform the landlord in advance. As it often happens, the notification periods can be written in the contract, so check it out and do the necessary procedures. If you fail to inform the landlord, your security deposit <shiki-kin> might not be refunded.

### ●Municipal/Prefectural Public Housing

#### → City Housing and Building Construction Division ☎ext.2420

Tsuchiura city has municipal public housing and prefectural public housing whose rents are lower than average. Applicants must have trouble finding housing and their incomes must be below the standard amount. The rent and expenses are calculated based on each household's income. There is a reduction and exemption system for rent and other things. The following conditions are prerequisite:

- ① Applicants must have been living or working in the city (for prefectural housing in Ibaraki Pref.)
  - ② Applicants must live with their family or relatives with whom they are going to live.
  - ③ Applicants are those who have no other place to reside.
  - ④ Applicants must not fall behind in the tax (city tax) payment.
  - ⑤ An applicant's income must be below the standard amount.
  - ⑥ Applicants must not be part of a criminal organization.
- ※Persons who live alone might be able to apply.

### (3) Lifelines / Utilities

#### ●Electricity

##### 1. When you start using electricity

When you move-in and start using electricity for the first time, please operate the distribution switch board on the wall of the front hall or a hallway in the following order.

- ① Turn on the ampere breaker(main circuit) switch.
- ② Turn on the ground-fault interrupter switch.
- ③ Turn on the molded case circuit breaker switches(in case of the electrical safety cut out, close the cover)and the electricity flows.

Please fill in the attached application form and mail it. Application for service can also be made via the Internet.

【TEPCO Website】 <http://www.tepco.co.jp>

### 2. Ampere Breaker (Main Circuit)

The amount of electricity you can use at one time may not differ from the contracted amperes. If the usage of electricity exceeds it, the circuit breaker will cut off the power. Unplug some of the electrical appliances and turn on the ampere breaker again. You can increase the contract amperes and have them change the ampere breaker for free, but the basic monthly fee will change.

### 3. Electrical Appliances

The voltage in Japan is 100 volts. The wave cycles are 50 hertz in east Japan and 60 hertz in west Japan. Please check the voltage and wave cycles of your electrical appliances before using. Please do not use the inappropriate electrical appliances because they might cause accidents like fire.

### 4. How to Pay Electric Bills

Payment forms are mailed to you, so you can pay either at a bank, a post office, a convenience store etc. You may also pay the bills automatically through your bank account or post office account.

**Inquiries:** Tokyo Electric Power Company Holdings (TEPCO) Tsuchiura Branch (☎029-822-5243)

#### ●Gas

##### 1. When using gas

There are 2 types of home use gas: city gas and propane gas. Some areas can get city gas supply, but in other areas people use propane gas. When you buy a gas appliance, please be careful to choose the appropriate one. Some appliances are not fit to the type of gas in your area.

### 2. City Gas

When using city gas, contact Tobu Gas or NICHIGAS and give them your name and address. The company will send someone to open the gas valve when it's convenient with you.

**Inquiries :**

Tobu Gas Ibaraki South Branch (☎029-821-1107)

Nihon Gas Tsuchiura Office (☎029-842-8350)

### 3. Propane Gas

Some areas in Tsuchiura city are not supplied city gas service, in that case contact gas companies which provide propane gas service.

### 4. How to Pay Gas Bills

A payment form is mailed to you, so you can pay at a bank, a post office, a convenience store etc. You may also pay the bills automatically through your bank account or post office account.



## 4. Daily Life

### 5. Notes when using gas

Please be careful about the things as follows:

- ① When using gas, use a extractor fan.
- ② Make sure that the flame is on/out when you turn it on/off.
- ③ Shut off the gas valve when you go out or go to bed.

### 6. When you notice a gas leak

When you notice unusual gas conditions, shut off the gas valve, open all windows and doors, then call your local gas company. If gas leaks, a spark from turning an electrical appliance switch on or off might cause an explosion. It is very dangerous, so do not touch any switches.

#### •Waterworks

→ Waterworks Division ☎029-821-6237

### 1. When using water service

Tap water in Tsuchiura city is chlorinated, so it's safe to drink. When you use the water service for the first time, call the Waterworks Division.

### 2. When repairing the water supply system

Please ask a water supply equipment contractor listed by Tsuchiura city to repair the damage to water pipes, faucet etc. Contact the Waterworks Division if you don't know a contractor. Please note if a contractor who is not listed by the city does the work, it will violate the law and the repairing will be done by the listed contractor again. When you come across the leaking on the road, please inform the Waterworks Division.

### 3. How to pay water bills

Daiichikankyo Co. which is commissioned to read water meters and collect water bills, will send you a statement of payment. You can pay at a bank, a convenience store etc. You may also pay the bills automatically through your bank account, post office account, or credit card.

#### •Sewer System

→ Sewer System Division ☎ext.2255

### 1. When using sewer system

When you live in an area installed sewer system and use it, you need pay sewer bills according to the usage of tap water. Please call the Sewer System Division when you use well water.

### 2. How to pay Sewer System

Daiichikankyo Co. which is commissioned to read sewer meters and collect sewer bills, will send you a statement of payment. You can pay at a bank, a convenience store etc. You may also pay the bills automatically through your bank account, post office account, or credit card.

#### (4) How to take out garbage

→ Environmental Sanitation Division  
☎ext.2444

Tsuchiura city tackles recycling and reducing garbage in order to realize an environmentally friendly society. Please follow the rules of your garbage station when you take out your garbage.

- ◎ Take out your garbage to the garbage station specified in your area on the designated days of the week.
- ◎ Take out the garbage by 8:30 am (Tsuchiura area),by 8:00 am (Niihari area) of collection days. Do not take it out at night, after the collection time, or on wrong days in any case.
- ◎ Sort the garbage by types and take it out on each of the pick-up days.
- ◎ Tie the garbage bag tightly to avoid a mess.If you don't follow the garbage take out rules, you make a nuisance to your neighbors and it might cause you trouble. Please contact the city office when you don't know the pick-up days or your garbage station.

#### •Sorted Garbage Collection

Household garbage is sorted by "burnable garbage", "raw garbage", "plastic containers and packaging", "non-burnable garbage' and "recyclables" and collected. Door-to-door pick-up service is available for a charge for oversized garbage according to the type. Empty bottles, cans, old clothes, dry cell batteries, waste paper and PET bottles are collected as recyclable. Use a garbage bag designated by the city for "burnable garbage", "raw garbage" or "non-burnable trash" and dispose of it. The designated garbage bags are sold at supermarkets or convenience stores.

#### •Burnable Garbage

Put smudged paper, cloths, diapers, leather and rubber products, small amounts of weeds and wood into a designated red garbage bag (Tsuchiura area) or into a clear / semitransparent bag (Niihari area) and take it out. Pick-up days are twice a week.



## 4. Daily Life

### ● Raw Garbage

Raw garbage is recycled into methane and compost. Kitchen garbage, small shells, shrimp and crab shells, used tea leaves, coffee grounds, teabags, unopened food(expired etc.) should be disposed by putting in a designated yellow garbage bag after draining the garbage lightly and tying the bag tightly. Pick-up days are twice a week like burnable garbage, but pick-up time is different. By all means take it out on the morning of pick-up days.

### ● Plastic Containers and Packing

Plastic containers and packing refer to plastic containers of goods (excluding PET bottles) and plastic packing materials with the  “Pla-mark” on them. They are recycled into chemical materials, plastic products etc. Plastic bottles for liquid, cups, packages, trays, plastic bags, nets, caps, styrene foam should be put into a clear/semitransparent bag after cleaning the garbage and tying the bag tightly. Tsuchiura area has once a week pick-up days and Niihari area has them twice a month.

### ● Non-burnable Garbage

Put ceramics, metals, glass, sharp tools etc. into a designated blue bag (Tsuchiura area) or into a specified container (Niihari area) and dispose of it. Small sized electric appliances can be disposed of in a designated blue bag in both areas. Pick-up day is once a week.

### ● Oversized Garbage

The garbage that cannot fit into a designated bag is oversized garbage, such as large-sized electric appliances, furniture, futons, mats, bicycles, toys etc. If you cannot tie the top of the bag, you need to dispose of it as oversized garbage. When taking out oversized garbage, you need to make an appointment. Contact the Garbage Information Desk(☎029-826-4800), buy an oversized garbage ticket that matches an amount of money to an item at a store dealing in them, attach it to the garbage and take it out where it can be seen from the street by 8:30 am on the morning of the pick-up day. Some of large-sized electric appliances, such as PCs, TVs, air-conditionings, refrigerators, freezers, washing machines, dryers are not in the service. Please ask at electric appliance stores.

### ● Garbage without pick-up service

Air-conditionings, TVs, washing machines, dryers, refrigerators, freezers, PCs, motorcycles, fire extinguishers, safes, tires, concrete blocks, roofing tiles, medical waste, agrochemicals, paints, batteries, propane gas cylinders, farming machines, concrete, pumps and building waste are not in service. Ask the store to collect it when buying new one or ask a professional collector to deal with it. The city cannot collect trash from business activities, such as offices or restaurants. Please contact the city for how to dispose of it.

### ● Subsidy for Home-use Garbage Disposer/Compost Bin

The city subsidizes persons who buy a home-use garbage disposer/compost bin in order to reduce garbage. Three types of them are covered: a compost bin, an EM bokashi container and an electronic disposer. Make a good organic fertilizer by a garbage disposer/compost bin and use it for your vegetable or flower garden.

※EM bokashi containers are provided for free regularly.

Please contact the city for more information.

### ● Garbage incineration is prohibited

Burning garbage outside is basically prohibited by law. Do not burn even the trimmed branches or leaves from your garden trees, it might cause a nuisance to the neighborhood from smell and smoke.

### (5) Pets: dogs, cats etc.

➡ Environmental Sanitation Division ☎ext.2407

### ● Pet owner's responsibilities

When you have an animal as a pet, keep it in an appropriate manner and be careful of its health and safety and try not bother or hurt anyone around you or their property.

### ● Registration of a dog

Dog owners must register their dog within 30 days after getting it or after 90 days of birth. When registering a dog, a “dog tag” is issued, so make sure to put it on its collar. If the registered dog dies, submit a “Notification of Death”. When the owner’s address or name is changed, submit a “Notification of Change of Residence”.



## 4. Daily Life

### •Rabies Vaccination

When you have a dog, you must have your dog vaccinated against rabies. It is a very dangerous disease that infects not only dogs but humans and causes death. There is no example of the onset of rabies recently in Japan, but it is increasing in neighboring countries, so it is possible to have a case through imported animals. When a dog without rabies vaccination bites people, the dog owner might be punished by law. Make sure to have your dog vaccinated at a group rabies vaccination or at an animal hospital.

### (6) Neighborhood Association and Daily Living Manners

#### •Join a neighborhood association/<Jichikai>

##### → Civic Activity Division [Text.2456](#)

There has been a way of thinking for long time in Japanese society that cherishes ties with neighbors. Neighborhood associations are voluntary groups which consist of member neighbors to create a comfortable local community through the efforts of cooperating with each other. The activities of the neighborhood associations in the city are as follows:

- ① Clean Environment Activities (Management of garbage stations, Cleaning them all together etc.)
- ② PR Activities (Distribution and circulation of information of neighborhood associations and the city: City Newsletter “Koho Tsuchiura”)
- ③ Prevention of crimes Activities (A installation and management of outdoor security lights, Neighborhood watch etc.)
- ④ Disaster Prevention Activities (Disaster drills for various kinds of disasters, Management of disaster storehouses)
- ⑤ Area-exchange Activities (Summer festivals etc.)  
Lots of citizens join neighborhood associations in Tsuchiura city. Foreign residents can join one. Please ask your local association for a membership or contact the Civic Activity Division.

#### •Things to keep in mind when living in Japan

##### 1. Noises in your daily life

Housing in Japan is usually small and is built close to other houses, so as it often happens, loud sounds of next door can be heard through the walls. Noises from parties, loud music or TV etc. may bother your neighbors. Be careful of not making a lot of noises, especially, early in the morning and at night. Please be considerate of your next-door neighbors and residents on the floor above and below.

Sounds that could be noises

- Loud conversations
- Sounds of a TV, a radio, an instrument
- Sounds of taking a bath or shower
- Sounds of a washing machine, a vacuum cleaner

##### 2. Using a house/apartment

Do not get more lodgers, sublet or renovate the house/apartment room without asking your landlord. Consult your landlord or real estate agent in advance. If the kitchen has oil spots, the bathroom gets moldy or the walls have holes from nails, your security deposit might not be refunded.

##### 3. How to use a common space

Corridors or stairs outside your apartment or condo are a common space for the residents. In case of earthquakes or fire, they become important as evacuation passages. Do not leave personal belongings there.

##### 4. When having a pet at a housing

Some apartments or condos prohibit having pets. Before having a pet, check your rental agreement.

##### 5. When entering a housing

In Japan it is usual to take off your shoes at the entrance hall. It's good manners to arrange them neatly and place the toes to the front door.

##### 6. When taking a bath

A bath in Japanese housing is often separated from a toilet. A bathtub is deeper than a western-style bathtub. In order to save resources, everyone in the family bathes in the same bathwater. So when washing the body, they wash outside the bathtub, rinse off the soap completely and soak in the bathtub. So please keep this in mind, especially, when you go to an Onsen or public bath.

##### 7. When using a public place

When using a park, public facilities, please follow the rules. Please think of others who use the place after you, tidying up and cleaning up there.

##### 8. Do not throw a cigarette butt or trash

Please don't throw cigarette butts, gum or empty cans on the road or places other than trash boxes. Smokers should carry a pocket ashtray.



## 4. Daily Life

### (7) Banking

Banks provide services, such as deposit, loan, international money transfer, automatic deduction of utility bills etc.

<Business hours>

Monday-Friday 9:00 am - 3:00 pm(Closed on Sat., Sun., and holidays. An ATM can be used in the nighttime or on holidays, but it depends on the bank and branch)

#### ●When opening an account

You need your ID, such as your residence card, passport, driver's license, and a seal. Please keep the seal which is used to open your account, you will need it later. When opening an account at a bank, a cash card will be issued. If you have a cash card, you can deposit, withdraw and transfer money through an ATM. You can use any ATM at a convenience store or other bank, but you might be charged depending on the place and time. You can find ATMs at banks, convenience stores, commercial buildings, airports and stations.

#### ●International Money Transfer

At a bank you can get an "Application for Foreign Remittance" form and fill it in with the beneficiary's name, address, name of the bank, account number etc. and ask for the money transfer. Both of the banks may charge a fee. Please ask the bank about wiring days and charges.

### (8) Postal Service

The building with a "〒" logo indicates a post office. They provide such services as collection and delivery of post cards, letters and packages in addition to deposits, money transfers and international money transfers.

#### ●Domestic Mail

You can send a standard post card for 52 yen and a standard-sized letter from 82 yen all over Japan. When you send a letter by mail, attach the right amount according to, for example, weight, and post it into a post box with a "〒" logo on it, or take it to a post office directly. Stamps are available at post offices, convenience stores etc. When you want them to deliver your mail more quickly than ordinary mail, pay extra cost for an express mail. When sending important documents or goods, use "registered mail", so you can claim damages if anything happens to it.

#### ●International Mail

There are two types of flat rate mails: international postcard for 70 yen and aerogram for 90 yen. When sending a letter or a package, there are 3 ways: by airmail, surface mail or economy air(SAL). Their rates and delivery days are different. There are also some restrictions of the size, weight and what you can send depending on the country.

### (9) Home Delivery Service

There are some delivery companies in addition to post offices. When you reside far away from a post office or when sending a large package, those companies are convenient. They have a desk at convenience stores. When you want to send something heavy, they will provide pick-up service.

### (10) Phone

#### ●New Installation of a Landline

##### 1. When newly installing a landline

You need to apply to NTT(Nippon Telegraph and Telephone Corporation 8116). For a new installation, you may need to pay a contract fee, installations charge, subscription charge and construction fee. You also need your ID to certify your name and address (e.g.residence card, passport, driver's license etc.)to apply.

##### 2. How to pay for the landline bills

Basic Fee and charges for telephone calls are charged every month. Use the payment form sent by the telephone company and pay it at a bank, a post office or a convenience store. You can also pay the bills automatically through your bank account or post office account.

#### ●Cellphone

##### 1. When you want to use a cellphone

You can apply at a cellphone company or stores that offer such services. When newly applying, you need to pay for the cellphone itself and a contract fee. You also need an ID (e.g. residence card, passport or driver's license).

##### 2. How to pay for your cellphone bills

You are charged the basic fee and charge for cellphone calls every month. Pay your bills at a bank, a post office or a convenience store with the payment form sent by the cellphone company. You can also pay the bills automatically through your bank account or post office account.



## 4. Daily Life

### ● International Call

There are 2 ways to make an international call: directly dialing the number or asking for it through an operator. The call via an operator costs more. The rates depend on length of call, country and telephone company.

#### ◆ How to make an international call

[access number] + [010] + [country code] + [area code] + [telephone number]

※ When the area code starts with 0, skip 0 and dial from the next number.

※ [access number] differs between telephone companies.

«Examples»

- KDDI : 001
- NTT Communications : 0031
- Softbank Telecom : 0061

### (11) Public Transportation

In Tsuchiura the public transportation you can use include railways, buses and taxis. Railways are spread all over Japan and you can go almost anywhere around the country by train. There are three JR stations in the city: Tsuchiura station, Arakawa station and Kandatsu station. Buses are in service on the main streets in the city. Please use one depending on your purpose.

#### ● Railways

The JR Joban Line runs from Tokyo through Tsuchiura for Miyagi Prefecture. The city has Tsuchiura station, Arakawa station and Kandatsu station. From Tsuchiura station it takes about 50 min. on a limited express train to Tokyo and about 30 min. to Mito, Ibaraki's capital city. The fares depend on where you get on the train and where you get off. Adult fares are charged from Junior high school students. Children's fares are charged for under 12 and are about half price.

#### 〔How to take a train〕

- ① Check a route map at the station and find out the fare to your destination.
- ② Insert coins in the ticket machine, push the button for the amount of the fare you checked and a ticket will come out.
- ③ Insert your ticket into the automatic ticket gate. Your ticket will be ejected from the slit ahead.
- ④ Get the ticket and go through the ticket gate.

※ If you use a prepaid card you charge some amount of money on the card beforehand and that is sold at a ticket machine or counter of the station, you only need to touch the sensor of the automatic ticket gate with your card. It is convenient to go through the gate and to transfer trains.

#### ● Bus

There are 2 private bus companies (Kanto Railway Co. and JR Bus Kanto) operating from Tsuchiura station. The fares depend on the distance. Adult fares are charged from Junior high school students. Children's fares are charged for under 12 and are about half the price of the adult fares. In order to solve the inconvenience of areas far away from the bus routes and to increase the number of bus-users for the better environment, "Kirara-chan", the Urban Renewal Buses are in the service from/to Tsuchiura station. An adult fare is 100 yen and a child (grade school and under) fare is 50 yen.

#### 〔How to get on a local bus〕

- ① Buses run fixed routes and stop at fixed bus stops. When getting on a bus, check whether if it is the right bus to your destination. If you are not sure, ask a driver or others.
- ② Get on a bus from the door in the middle and get off at the front door.
- ③ When getting on a bus, take a boarding ticket. When getting off, check the fare from the number on the ticket.
- ④ When you hear the announcement of your bus stop, push a buzzer by the windows and let the driver know you want to get off.
- ⑤ You can find the chart of the bus fare on the board at the front of the bus. Check the fare by the number of your boarding ticket and put the exact fare in the fare box at the driver's seat and get off. When you don't have small change, use the change machine by the driver's seat beforehand.

#### ● Taxi

Taxi services are available centering around three stations (Tsuchiura sta., Arakawa sta., Kandatsu sta.). You can also call a taxi company directly and a driver will pick you up. The fare is shown on the taximeter at the driver's seat. Pay it when you get off the taxi.



## 5. Preparations for Disasters

→ General Affairs Division  
Crisis Management Room **Ext.2292**

### (1) Heavy Winds and Floods

Japan has a lot of heavy rain and typhoons especially from June to October. When a typhoon lands, depending on its course, it may overflow rivers and the water may flood houses. Moreover, the heavy rain can cause serious damage, such as landslides and collapsed houses. In case a typhoon is coming close, be cautious of the weather update, and do not go out for traveling, mountain-climbing, fishing and swimming.

#### •Typhoon

A typhoon is a mature tropical cyclone that forms on the seas of the tropics and subtropics. It may cause wide-ranging damage by heavy rain and winds. It is called a hurricane or a cyclone in other parts of the world. A lot of typhoons come to Japan from summer to fall. It is possible to predict a typhoon's size and course for some extent, but you can never predict the power of nature, so be alert and prepare well.

##### [Things to prepare for typhoons]

- ① Secure garbage cans and plants outside or put them in your house/apartment room.
- ② Reinforce the windows with packing tape or electrical tape. Close the storm windows or shutters if you have them.
- ③ If you are afraid of floods, move furniture and electric appliances to higher places as possible.
- ④ Check the weather information on TV, the radio or the Internet.
- ⑤ Prepare flashlights and a portable radio in case of a blackout.
- ⑥ Prepare emergency bags for food, water, medicine and valuables for evacuation.
- ⑦ Make sure of the evacuation site.

##### [Things to keep in mind when a typhoon hits]

- ① Don't go outside in the heavy rain and wind.
- ② Don't go closer to the coasts, rivers, waterways of rice fields and farmland and any places where landslides may occur.
- ③ Keep watch on the weather information and if the evacuation order is issued, evacuate immediately.
- ④ When evacuating, turn off the circuit breaker and main tap of gas, and lock the house/apartment and go.

#### •Tornado

A tornado is a high-speed swirling ascending air current that stretches between the earth and cumulonimbus clouds. It is generated with cumulonimbus clouds that bring heavy rain. In Japan, tornados mostly occur in September when typhoons often land on Japan. The size of a tornado is from tens of meters to, if it's a large-scale one, hundreds of meters in diameter. Since ferocious winds blow in the center of a tornado at times, it can destroy even buildings built with reinforced concrete or steel-frame in a flash and pick up large-sized cars in the air. When a tornado occurs, cold winds blow, suddenly the skies get dark and you may have a thundershower or hailstorm (the grains of ice that are more than 5 millimeters in diameter and fall from cumulonimbus) and also may hear big sounds or have a ringing in the ears because of the changes of air pressure.

##### [In case you come across a tornado outside]

- ① Run into a strongly built building near you.
- ② When you don't find a building around you, lie down in a waterway or hollow and protect your head and nape with your hands.
- ③ Don't get into a prefabricated building, garage and shed that are easily to broken, or blown away.
- ④ Don't go near a river or bridge.

##### [In case a tornado comes when you are inside of a building]

- ① Move to a basement or the lowest floor of the building.
- ② Move to the center of a room without windows.
- ③ Close the storm windows, shutters, windows or curtains and stay away from the windows, walls and doors.
- ④ Lie down in the center of the room and protect your head and nape with your arms.

#### •Torrential Rain (Cloudburst)

Torrential rain is the downpour falling over a limited area in a short time. A great deal of rainwater flows over the surface on the ground without sinking into the soil and streams directly into rivers and sewers, so it may cause damage, such as floods. It is hard to predict torrential rain that downpours in limited areas, so responding it depends on the circumstances. You need to know where the dangerous places are, looking at the hazard maps that show the areas with potential damage when the natural disasters happen. Localized downpour may cause unexpected damage even in areas which have improved roads and a sewer system, so it is important to evacuate to a safe place.



## 5. Preparations for Disasters

### •Flood

A flood disaster happens when the water level of a river rises and overflows due to torrential rain. Recently, there has been damage caused by floodwaters in all parts of Japan. Check the weather information on TV, the radio and the Internet regularly and make sure of your evacuation site. When the evacuation order is issued or you feel in danger, evacuate at once.

### •Preparations for a Typhoon or Flood

When there is danger of a disaster, the Japanese government and the prefecture issue various types of disaster information. The city releases the disaster prevention information and on-the-spot information in response to the situations on the Municipal Disaster Management Radio Network, on the city website, or sends email, Tsuchiura City Security and Safety Information Email. There are evacuation areas to ensure safety in case of disaster in the city. You should talk with your family about evacuation sites around your home and where to go in advance.

#### [Keep in mind when evacuating]

- ① Talk about what route you are going to take to the evacuation area and how you can go safely beforehand.
- ② Evacuate in an easy-to-move outfit and take a bare minimum of belongings.
- ③ Don't evacuate by car, except for special cases and walk. Using a car causes traffic jams that block the emergency vehicles passing through.
- ④ Follow the instructions of police officers, fire fighters or volunteer fire fighters.

### (2) Disasters from an Earthquake and Tsunami

An “earthquake” is a sudden violent shaking of the ground and buildings. Japan is one of the top countries which has the most earthquakes, especially the Great East Japan Earthquake and Tsunami on March 11, 2011 caused extensive damage in the wide range of eastern Japan by earthquake and tsunami. Tsuchiura city had very strong long shakings of 6 minus(Japanese seismic scale) and tremendous damage occurred to lifelines and housing. The scary thing about an earthquake is that it may cause secondary disasters, such as tsunamis and fires. It is hard to predict earthquakes, so nobody knows when they happen. It is necessary to prepare for disasters on a daily basis, in case it happens and act quickly, talking about where to evacuate with your family and checking the contents of your emergency bag.

### •Earthquake

#### [When you are inside of a building]

- ① Don't go out soon, you might be hit by falling objects, broken glass, a signboard etc.
- ② Get under the table or desk and keep safe.
- ③ Turn off the stove or heater and close the main tap of gas.
- ④ Open the door or window to secure an evacuation path.
- ⑤ If there is a fire, put it out with a fire extinguisher.
- ⑥ When the shaking stops, be careful of the fallen furniture or broken glass.
- ⑦ Be careful of aftershocks. Earthquakes can happen more than once.

#### [When you are outside]

- ① Cover your head with your bag in case of falling objects, such as broken windows or a signboard.
- ② Run to a wider space, such as a park or square. Stay away from walls or the narrow roads because of danger.
- ③ When driving a car, pull it over on the left side of the road and turn off the engine. Don't lock it and leave the key for when it has to be moved for emergency vehicles. Get your valuables and a vehicle inspection certificate and evacuate on foot.
- ④ Run to higher places because there is a possibility of tsunami near the sea and river.
- ⑤ When near a mountain or a cliff, get away at once due to the danger of landslides.

#### [Preparation for an earthquake]

- ① Join a disaster drill in your area or workplace.
- ② Join neighborhood association activities regularly and get acquainted with your neighbors to help each other when a disaster happens.
- ③ Fix furniture to the wall, put films on windows in order to prevent fragments of broken glass flying all over.
- ④ Make sure of your nearest emergency shelter, safety evacuation area and the routes to them.,
- ⑤ Talk about what to do as a family member when disasters happen. Make sure of the gathering spot when separated.
- ⑥ If you have a child, ask their teacher how to get information and how to pick up the child from school.
- ⑦ Prepare and check emergency kits, such as water, food , medicine, a flashlight, radio etc.
- ⑧ Get contact information about your embassy or consulate.



## 5. Preparations for Disasters

### ●Tsunami

A tsunami is generated by an earthquake or volcanic activity. It is very fast and destructive, completely different from usual waves and dangerous. A weak earthquake may generate a tsunami depending on the length of the tremor. Even only tens of centimeters of tsunami is dangerous. Tsunami occurs not only on the coast but going upstream of rivers, so when you are near the sea or a river's mouth and have an earthquake, evacuate to higher places immediately. But when evacuating, don't use a car and run. Since tsunamis repeat several times, make sure they are over on TV or the radio and return to your home. Never go closer to the coast or river. When you go swimming, or fishing, make sure of the evacuation area or route in advance.

### (3) Evacuation for disasters

Evacuation means to move to a safer place when disasters (floods, an earthquake etc.) happen. When pouring, be cautious of the rainfall and inundation. When you feel danger, evacuate immediately. When in danger of floods, the city issues evacuation information, so evacuate immediately. The city also set up evacuation shelters for people losing their places to stay by an earthquake. Please use an evacuation shelter if your housing is in danger of destruction or when you need water, food or disaster information.

### ●Evacuation Instructions

The city announces evacuation information (on preparation for evacuation, evacuation advisory and evacuation order) by the Disaster Management Radio Network, the city website and delivery of "Tsuchiura City Security and Safety Information Email" depending on the situation. Please note the meaning of the information and prepare.

#### 〔Types of Evacuation Information〕

##### ○ Information of Preparation toward Evacuation :

The Disaster Management Headquarters in Tsuchiura city advises preparation toward evacuation. In case warnings of heavy rain and floods are issued, prepare to pack your belongings for evacuation. If you have children or senior citizens in your family, evacuate in advance.

##### ○ Evacuation Advisory:

The Disaster Management Headquarters in the city recommends voluntary evacuation. Be alert to the information from the city (e.g. outdoor loudspeakers) about the rivers at risk of floods. When evacuating, turn off gas and heater and take a minimum of your belongings.

##### ○ Evacuation Order :

The Disaster Management Headquarters announces mandatory evacuation. The city releases information about burst levees, areas at risk of floods and evacuation sites by an ECS. Please evacuate at once. When you see police officers, city officials, fire fighters or voluntary fire fighters, follow their instructions and calmly evacuate.

### ●Emergency Evacuation Sites

There are evacuation sites which are to secure safety (Flood Evacuation Areas, Temporary Gathering Locations, Safety Evacuation Areas) in various places in the city. When the Disaster Management Headquarters orders an evacuation, when there is a risk of collapse of housing or the spread of fire, evacuate to a safe site.

#### 〔Flood Evacuation Shelter〕

It is used when floods occur or there is a risk of floods. Schools and public facilities on high ground are designated in the city.

#### 〔Temporary Gathering Location〕

Elementary, junior high and high schools which are safe buildings for disasters are designated as places to stay for people who lost their housing due to destruction.

#### 〔Safety Evacuation Area〕

It is used when temporary gathering locations get dangerous because of the spread of a fire etc. Mainly parks are designated.

#### 〔Neighboring Emergency Area〕

It is a place you should decide as your evacuation site, which is a wide and safe place for emergency refuge right after a disaster happens, such as a park, open space or empty space near your home or workplace.

※Please check each emergency evacuation site and routes to them. Check potentially dangerous spots too. Talk with your family about which evacuation sites to go to, depending on disasters in advance.



## 5. Preparations for Disasters

### (4) Nearest Evacuation Sites/Shelters

List of Evacuation Sites/Shelters			For Flood Evacuation	For Temporary Gathering	For Safety Evacuation
1	Ibaraki Kasumigaura Environmental Science Center	1853 Okijuku-machi	○		
2	Kamiotsuhigashi Elementary School	2489 Okijuku-machi	○	○	
3	Elderly Welfare Center "Kohanso"	1892-1 Teno-machi	○		
4	Kamiotsu Community Center	3252 Teno-machi	○		
5	Tsuchiura Daigo Junior High School	3218-1 Teno-machi	○	○	
6	Kamiotsunishi Elementary School	3651 Teno-machi	○	○	
7	Work-hill Tsuchiura	4-1-1 Kidamari-higashidai	○		
8	Nichu Area Community Center	1675 Kidamari	○		
9	Tsuchiura Daini Junior High School	21-7 Higashimanabe-machi	○	○	
10	Manabe Elementary School	4-3-1 Manabe	○	○	
11	Tsuchiura First High School	4-4-2 Manabe	○	○	
12	Tsuchiura Technical High School	6-11-20 Manabe	○	○	
13	Tsuwa Elementary School	5-4826-1 Namiki	○	○	
14	Tsuwa Community Center	5-4824-1 Namiki	○		
15	Tsuwaminami Elementary School	3090 Hinata	○	○	
16	Tsuchiura Third High School	1599 Oiwata	○	○	
17	Oiwata Elementary School	2066-1 Oiwata	○	○	
18	Tsuchiura Nihon University High School	4-46 Komatsugaoka-machi	○	○	
19	Tsuchiura City Health Center	2-7-27 Shimo-takatsu	○		
20	Yonchu Area Community Center	11-5 Kokubu-cho	○		
21	Tsuchiura Daiyon Junior High School	3-10-4 Naka-takatsu	○	○	
22	Shimotakatsu Elementary School	4-2-9 Shimo-takatsu	○	○	
23	Fujisawa Elementary School	3057 Fujisawa	○	○	
24	Niihari Area Community	982 Fujisawa	○		○
25	Tsuchiura Elementary School	13-32 Ote-machi		○	
26	Azuma Elementary School	455 Naka		○	
27	Closed Shishitsuka Elementary School	1478 Shishitsuka		○	
28	Arakawaoki Elementary School	3-24-3 Arakawaoki-higashi		○	
29	Nakamura Elementay School	5-29-5 Nakamura-minami		○	
30	Tsuchiura Daini Elementary School	2-1-41 Fujisaki		○	
31	Kandatsu Elementary School	4 Nakakandatsu-machi		○	



## 5. Preparations for Disasters

List of Evacuation Sites/Shelters			For Flood Evacuation	For Temporary Evacuation	For Safety Evacuation
32	Minimomi Elementary School	1728-3 Migimomi		<input type="radio"/>	
33	Otto Elementary School	2-1-1 Otto-minami		<input type="radio"/>	
34	Sugaya Elementary School	1464-8 Sugenoya-machi		<input type="radio"/>	
35	Toride Elementary School	1367 Takaoka		<input type="radio"/>	
36	Yamanosho Elementary School	301 Hongo		<input type="radio"/>	
37	Tsuchiura Daiichi Junior High School	3-8 Bunkyo-machi		<input type="radio"/>	
38	Tsuchiura Daisan Junior High School	1-25-15 Nakamura-minami		<input type="radio"/>	
39	Tsuchiura Dairoku Junior High School	428 Migimomi		<input type="radio"/>	
40	Tsuwa Junior high School	1222-2 Nakanuki		<input type="radio"/>	
41	Niihari Junior High School	913 Fujisawa		<input type="radio"/>	
42	Tsuchiura Second High School	9-6 Tatsuta		<input type="radio"/>	
43	Tsuhciura Kohoku High School	1525-1 Sugenoya-machi		<input type="radio"/>	
44	Tsukuba International University High School	1-3-5 Manabe		<input type="radio"/>	
45	Joso Gakuin High School	1010 Nakamura-nishine		<input type="radio"/>	
46	Kijo Park	Chuo 1-chome Chinai			<input type="radio"/>
47	Kawaguchi Sports Park	Kawaguchi 2-chome Chinai			<input type="radio"/>
48	Kandatsu Park	Kitakandatsu-machi Chinai			<input type="radio"/>
49	Kasumigaura Comprehensive Park	Oiwata Chinai			<input type="radio"/>
50	Citizens' Sports Ground	Sanoko Chinai			<input type="radio"/>
51	Ottonuma Park	Nakamuranishine Chinai			<input type="radio"/>



## 5. Preparations for Disasters

### (5) Information related to Disasters

When a disaster occurs, get correct information on TV, radio, Tsuchiura City Security and Safety Information Email, broadcasting from the Municipal Disaster Management Radio Network, city information car etc. Don't be misled by rumors. Make sure of the information with your neighbor and evacuate.

#### •Earthquake Early Warning

The Japan Meteorological Agency issues a forecast or alert if strong shaking is expected. This warning is checked on TV, radio or cellphone. Right after the warning, it is possible to have an earthquake, so don't panic and respond calmly.

#### •Radio

AM	NHK Radio 1	594kHz
	NHK Radio 2	693kHz
	IBS(Tsuchiura)	1458kHz
FM	NHK-FM Broadcast(Mito)	83.2MHz
	Radio Tsukuba(Tsukuba)	84.2MHz

#### •Internet (Multi-language)

##### ■ NHK WORLD

<http://www3.nhk.or.jp/nhkworld/>

#### •Tsuchiura City Security and Safety Information Email Service (Japanese)

The city distributes emergency information (such as for an earthquake, typhoon or torrential rain), evacuation information or fire information by email to PC or cellphone.

##### ■ PC

<http://www.city.tsuchiura.lg.jp/page/page001249.html>

##### ■ Cellphone

<http://www.city.tsuchiura.lg.jp/dir.php?code=1371>

#### •Ibaraki Prefecture Disaster Prevention Information Email Service (Japanese)

Ibaraki Prefecture distributes information related to disaster prevention, such as weather updates, landslides wariness, earthquake and tsunami to PC or cellphone.

<http://mobile.pref.ibaraki.jp/>

#### •Municipal Disaster Management Radio Network (Broadcasting)

It is a system to broadcast emergency information, such as a disaster through loudspeakers. There are 215 spots in the city.

#### •Disaster Message Service

After a serious disaster, it can get hard to get through on the phone, so use the telephone/cellphone company's disaster message service. You can record your own messages and listen to those from your family or friends.

##### 〔Landline(NTT) : Disaster Message Service 171〕

###### ◆How to record your message

- ① Dial “171”.
- ② Push “1”.
- ③ Dial your phone number from the area code.
- ④ Record your message.

###### ◆How to listen to a message

- ① Dial “171”.
- ② Push “2”.
- ③ Dial the phone number from the area code of the person you want to reach.
- ④ Listen to the message.

##### 〔Cellphone: Disaster Message Board Service〕

A link to “disaster message board” will be posted on the main page of the cellphone website during a serious disaster. (Japanese/English)

- ◆NTT DOCOMO <http://dengon.docomo.ne.jp/topp.cgi>
- ◆au <http://dengon.ezweb.ne.jp/>
- ◆Softbank <http://dengon.softbank.ne.jp>

#### •Broadband Disaster Message Service

It is a message board service on the Internet set up after a serious disaster, since it can be hard to get connected to the Internet in the disaster hit areas.

(Web171) : <https://www.web171.jp/>



## 6. Welfare, Healthcare & Nursing Care

### (1) National Health Insurance (NHI)

#### •National Health Insurance System

→ **National Health Insurance and Pension Division** **Text.2296**

We can't predict when we may catch a disease or get injured. Health Insurance is a medical insurance system so that people can see a doctor without worry of the cost when they need a treatment. The premiums of the insured are used for medical expenses and to lighten the medical cost. In Japan, you have to join either a social insurance which is for employees or National Health Insurance which is for persons who are self-employed or who quit their job and lose Employee Health Insurance coverage. National Health Insurance (HHI) is run by municipal offices. You need to pay premiums, but when seeing a doctor, you only pay 30 % of the medical cost. If you are not insured, you have to pay the whole medical cost.

#### 1. When joining NHI

- When a person who is granted permission to stay more than 3 months registers
- When moving into Tsuchiura city from other municipalities
- When quitting a job and lose social insurance coverage
- When a child is born

#### 2. When leaving NHI

When you are in any one of the categories, take procedures to leave NHI within 14 days and return the health insurance card to the National Health Insurance and Pension Division.

- When leaving Tsuchiura city to other municipalities
- When joining a social insurance of the workplace
- When a person has died
- When a person leaves Japan (unless re-entering)

#### 3. National Health Insurance (NHI) Card

When joining NHI, an NHI Card which certifies as the insured of NHI in Tsuchiura will be issued to each member of the family. The card is needed when seeing a doctor, so handle it with care.

#### 4. Benefits

When a person insured with NHI sees a doctor and is prescribed medicine at a pharmacy because of illness or injury, the medical bills to pay are usually 30 % of the costs and Tsuchiura city will pay the other 70 % of them. When a mother insured with NHI gives birth, a Childbirth and Child-rearing Allowance is paid to her and when a person insured with NHI dies, a funeral expenses allowance is paid.

### 5. National Health Insurance Premium (Tax)

Persons insured with NHI have to pay National Health Insurance Premium according to their income. NHI Premium aside from Japanese government or prefectural subsidies are used for medical expenses, Childbirth and Child-rearing Allowance, Funeral Expenses Allowance and other benefits. If you haven't paid NHI tax, your health insurance card may not be renewed and you have to pay the full amount of the medical cost.

#### 6. How to determine NHI Premium Rate

Income-based Rate	Calculated using the household income of the previous year
Equal Rate	Calculated on numbers of household members
Per Household Rate	A fixed amount charged to a household as a unit

#### •Medical Care System for the Late-elderly

→ **National Health Insurance and Pension Division** **Text.2316**

This is a medical care system for senior citizens to get medical treatment with a sense of security. It is for persons aged 75 or over and persons aged 65 or over, who are approved to have certain standardized disabilities. Persons who turn to 75 will be insured by Medical Care System for the Late-elderly from the NHI or a social insurance plan at your workplace. You need to pay the premium individually, but you only pay 10% of the medical costs (if your income exceeds standard, you pay 30% of the medical cost). If you aren't insured, you have to pay the whole medical cost.

### (2) National Pension

→ **National Health Insurance and Pension Division** **Text.2291**

#### •National Pension System

It is the system where by the insured pay their premiums to financially support each other. Its purpose is to make people's life stable, providing needed pensions when people become old, die or have disabilities from their illness or injury. There are pension plans, such as the National Pension Plan, the workplace pension plan etc. Regardless of nationality, gender, age or income, all people from 20 to 59 years old and residing in Japan should join. The people who are not a member of a workplace pension plan are required to join the National Pension Plan and pay the premiums until reaching 60 years of age. Contact the municipality where you have the residency is recorded to join the National Pension Plan.



## 6. Welfare, Healthcare & Nursing Care

### •Basic Pensions

Old-age Basic Pension	The pension can be received at the age of 65(required total coverage periods of 25 years or more). You can apply for "Early Payment" with partial cut at the age of 60.
Disability Basic Pension	When the insured pays the premiums more than a certain period of time and have a certain disability due to illness or injury, the pension can be received.
Survivor's Basic Pension	If an insured person or a person eligible to get Old-age Basic Pension dies, the dependent spouse of the deceased with a child and those dependent child may receive the Survivor's Basic Pension. To be eligible, the child must be under 18 years old.

### •Categories of the Insured

Category I insured persons	Persons who are self-employed, as well as those who are in agriculture, forestry or fishery businesses, students etc. and their family members, and also persons 20 to 59 years old who are not category II or III insured persons
Category II insured persons	Persons enrolled in the Employees' Pension Plan
Category III insured persons	Category II insured person's dependent spouses aged from 20 to 59

### •National Pension Premium

Regardless of nationality, gender, age or amount of income, people are required to pay the certain amount of premium specified in the law aged from 20 until 59. There are two types of premiums: a fix amount premium all the insured are required to pay and an additional pension contribution at the person's wish. It is possible for the persons who have difficulty paying premiums to apply for an exemption from paying premiums.

### •Lump-sum Withdrawal Payment

Foreign nationals who no longer reside in Japan, such as by going back to their country cannot stay insured by the National Pension even if paying the pension premium. Also, they cannot receive the pension benefits if the premium -paid periods are less than 25 years. If the persons have 6 months or more of due coverage periods under the National Pension system and go back to their country, they are entitled to receive a "Lump-sum Withdrawal Payment" by applying for the payment within 2 years after leaving Japan. If leaving Japan after qualifying to receive the pension benefits, the persons can apply and receive the National Pension overseas. The amount of the withdrawal payment depends on the periods of premium payments.

### (3) When expecting a child

→ **Health Promotion Division ☎029-826-3471**

#### •Issuance of Maternal and Child Health Handbook

When you are pregnant, get a Maternal and Child Health Handbook. The handbook is available at Tsuchiura City Health Center, the Civic Affairs Division and branch offices. It is necessary when a mother-to-be and a new born baby have health checkups and get vaccinations. It is also important to record the mother's health state during the pregnancy and after childbirth, and the new born baby's development, health exams and vaccinations. When you know you are pregnant, receive a Maternal and Child Health Handbook as soon as possible, and take regular health check-ups. Foreign Language versions (English, Portuguese, Tagalog, Hangul, Chinese, Thai, Indonesian and Spanish) of Maternal and Child Heath Handbooks are available.

#### •Maternity Class

It is held twice a month for women who are about 7-8 months pregnant and their family. (Reservation needed) It costs 420 yen for a textbook.

#### •Maternity Dental Checkup

During your pregnancy you can take one dental checkup at a listed dental clinic for free. You will be given a dental checkup slip when you get a Maternal and Child Health Handbook.

#### •Maternity Checkups

A part of expenses for 14-time Maternity checkups at medical facilities are subsidized. You will get Maternity Checkup slips when you get a Maternity and Child Health Handbook.

### (4) When having a child in your family

#### •Registration of Birth

→ **Civic Affairs Division ☎ext. 2287**

After childbirth, report the "Registration of Birth" within 14 days. If either of parent is a Japanese national, the child can get Japanese nationality, otherwise, you need to apply to get resident status for your baby at an Immigration Bureau within 30 days.



## 6. Welfare, Healthcare & Nursing Care

### •Childbirth and Child-rearing Allowance

→ National Health Insurance and Pension Division ☎ext.2296

When it is a normal delivery, it costs a lot because the medical insurance doesn't cover the cost, but if the mother is insured with the NHI, a Childbirth and Child-rearing Allowance is paid to her. Generally, the payment is 420, 000 yen per baby. If the pregnancy is 85 days and more, the allowance will be paid even in cases of a stillbirth or miscarriage. If you are insured by other medical health insurance, ask each health insurer.

### •Infants' Health Checkup and Child-rearing Consultation

→ Health Promotion Division ☎029-826-3471

#### ◆Infant General Medical Checkups

After 3 to 8 months of the birth and after 9 to 11 months of the birth, the infants can get free medical checkups at a medical institution in Ibaraki Prefecture. Medical Checkup slips will be sent after registering the birth.

#### ◆Infant Medical Checkups and Child-rearing Consultation

Tsuchiura City Health Center provides medical checkups for 4-month, 18-month and 3-year-old infants and dental checkups for mothers and their child. The city informs parents by mail. The city also provides Child-rearing Consultations, Baby Food Classes and body measurement for 10-month-old infants.

### •Regular Vaccination

Flu Hib, Pediatric Pneumococcus, hepatitis B, DPT-IPV <diphtheria, pertussis (whooping cough), tetanus and Polio>, BCG, measles-rubella (German measles), chicken pox, Japanese encephalitis, DT (diphtheria and tetanus), HPV (cervical cancer) vaccination are available. After receiving a Registration of Birth the city will send necessary forms, such as a vaccine screening questionnaire. The regular vaccinations are free within the vaccination age periods. Please bring your Maternal and Child Health Handbook. When taking a vaccination outside the vaccination age periods, you will be charged.

### •Voluntary Vaccination

The city subsidizes vaccinations for rotavirus, mumps and influenza. Mumps vaccination is free but rotavirus and flu vaccinations are partially charged.

### •Medical Welfare System <Marufuku>

→ National Health Insurance and Pension Division ☎ext.2316

It is a system to lighten the amount of personal payment of medical expenses when the infants and children see a doctor and is called "Marufuku". The age range of children who can get the benefits are different between municipalities. In Tsuchiura, from newborns to children up to 9th graders can get the subsidy for the medical expenses of hospitalization and outpatient treatments.

### •Child Allowance

→ Child Welfare Division ☎ext.2475

Persons rearing children until finishing junior high school (until the first March 31 of age 15) are eligible for the allowance. Child allowance is provided in June, October and February and until the previous month of payment is made. However, it has an income cap.

### •Child Support Allowance

Child support allowance is paid for a single parent or parent with a disability rearing children under age 18 (if disabled, children under age 20). However, if you are paid a pension or your income exceeds the income limitation, the allowance cannot be paid.

### •Childcare Facilities <hoikusho/hoikuen>

→ Child Welfare Division ☎ext.2418

Childcare facilities look after children during daytime for parents who are unable to take care of their children due to work, illness or nursing a family member. The service is provided from the babies under the age of one to preschool children. There are 11 public childcare facilities and 12 private childcare facilities in Tsuchiura city. There are licensed day care centers <nintei-kodomo en> which also look after preschoolers. Childcare facility fee is determined by income of both parents.

#### ◆Procedures to enter a childcare facility

- ① Application form for enrolling in a childcare facility
- ② Documents to certify that the parents are unable to take care of the child, such as certification of employment (self-employed business)
- ③ Those who have moved into Tsuchiura city recently need a taxation/tax exemption certificate for the previous year.

\*The forms ① and ② are available at the Child Welfare Division and each childcare facilities.



## 6. Welfare, Healthcare & Nursing Care

### ◆ Childcare Facilities <hoikusho/hoikuen>

Name	Address	Phone
Shinsei	1-24-1 Nakamura-minami	029-841-0575
Arakawaoki	2-10-11 Arakawaoki-nishi	029-841-0037
Kasumigaoka	13-20 Kasumigaoka-machi	029-821-1890
Tozaki	4-7 Tozaki-machi	029-821-2807
Tozaki Sta. Branch	8F URALA 9-2 Yamato-cho	029-826-3515
Tsuwa	2-8-4 Namiki	029-822-8053
Amakawa	1-24-1 Amakawa	029-822-6172
Shinkawa	18-19 Johoku-machi	029-822-8896
Sakuragawa	3-4-5 Tanaka	029-821-9136
Kandatsu	3-8-22 Kandatsu-chuo	029-831-8464
Takenoiri	3-4-46 Nishine-minami	029-842-6253
Tsuchiura Airinkai	1681 Migimomi	029-841-0463
Megumi	5-2263-8 Karasuyama	029-841-2838
Shiratori	1096-4 Shiratori-machi	029-831-2590
Angel-Yume	2-10-23 Manabe	029-822-1863
Tsukuba Kokusai	12-21 Tozaki-machi	029-823-7404
Chuo	1-10-21 Kandatsu-chuo	029-830-1284
Takaoka	2303-4 Takaoka	029-862-4666
Fujisawa	1746 Fujisawa	029-862-2600
Shiraho	8-30 Hasukawara Shin-mach	029-823-3070
Aozora	1800-1 Kami-takatsu	029-869-7490
Kana	1-14-11 Nakamura-minami	029-843-6877
Dowakan	9-28 Higashimanabe-machi	029-824-1323

### ◆ Licensed Day Care Centers/Kindergartens(K)

Name	Address	Phone
Momiji Kodomoen	2-10-22 Shimo-takatsu	029-821-1645
Momiji Daini Kodomoen	1-73 Wakamatsu-cho	029-822-5987
Manabe SUMIRE Kindergarten	22-11 Higashimanabe-machi	029-824-3522
Angel Sports Kindergarten	5-2039 Karasuyama	029-897-3331
Tsuchiura Seibo Kindergarten	9-6 Omachi	029-823-1460
Chuo Kindergarten	2-1-18 Kandatsu-chuo	029-831-2103
Tsuchiura Midori Kindergarten	4-1-36 Namiki	029-822-7090
Aobadai Kindergarten	2755 Migimomi	029-842-6311
Hitachi Gakuin Kindergarten	1029-1 Otto	029-842-7107
Kids Ma'am	7-626-11 Itaya	029-830-2206
Donguri Hoikuen	5-4555-1 Kandatsu-chuo	029-832-5415
Kids Land Nanairo	11-41 Omachi Nanairo Build.	029-875-3651
Kids Room Yamamoto	2-1-29 Nishine-minami	029-842-5732

### ● Children's Halls <jidokan>

Children's Halls provide community-based projects, such as various club activities for children in order to improve their health and to enrich their sentiments through wholesome play.

- **Tsuwaji Jidokan**... 2-712-9 Itaya ☎ 029-832-3112
- **Poplar Jidokan**... 2-530-394 Karasuyama ☎ 029-841-3212
- **Niihari Jidokan**... 347-1 Hongo ☎ 029-862-4403

### ● Regional Child-rearing Support Centers

The centers provide support for parents, such as how to play with their child, how to make mom friends etc. and also give information and consultation about child-rearing.

- **Regional Child-rearing Support Center "Sakurambo"**  
3-4-5 Tanaka c/o Sakuragawa Hoikusho  
☎ 029-823-1288
- **Regional Child-rearing Support Center "Arinko Club"**  
1681 Migimogi c/o Tsuchiura Airinkai Hoikusho  
☎ 029-841-0463
- **Shiratori Hoikuen Regional Child-rearing Support Center**  
1096-4 Shiratori-machi c/o Shiratori Hoikuen  
☎ 029-831-2590
- **Regional Child-rearing Support Center "Himawari"**  
5-2263-8 Karasuyama c/o Megumi Hoikuen  
☎ 029-841-2838

### ● Child-rearing Salons "Warabe" and "Nozomi"

Warabe and Nozomi provide information about mingling with parents rearing children and about child-rearing, and consultations by staff rich in child-rearing experience.

- **Warabe**... 1-19-20 Nakatakatsu ☎ 029-825-1030
- **Nozomi**... 2-5 Higashimanabe-machi ☎ 029-824-8620

### (5) Health

**Health Promotion Division** ☎ 029-826-3471

### ● Health Center

For the sake of prevention and early-detection of a lifestyle-related illness, the Health Center helps citizens with promoting their health through health education, health consultation and various health checks. It also establishes a Holiday Emergency Clinic as an annex.

### ● Holiday Emergency Doctors/Clinic

- ◆ **Holiday Emergency Doctors**  
(physicians, surgeons, OBG, dentists)  
Telephone Information Service ☎ 029-824-9155  
(Only on Sat., Sun. and holidays)

- ◆ **Holiday Emergency Clinic**  
(pediatrics, internal medicine) ☎ 029-823-9628  
From Thurs.- Sun. & Holidays... 7:00 pm - 10:00 pm  
Sun. & Holidays... 9:00 am - 12:00 pm, 1:00 pm - 4:00 pm (A physician is on duty at night on Sat., Sun. and holidays)



## 6. Welfare, Healthcare & Nursing Care

### ◆ Group Screening, Health Checkup at Medical Facility

Types of Medical Examination	Age
“Sawayaka” Health Checkup	Aged 20-39
TB/lung Cancer Screening	Aged 20 and over
Stomach Cancer Screening	
Colon Cancer Screening (group)	
Prostate Cancer Screening	Males aged 50 and over
Abdominal Ultrasound Scan	Aged 40 and over
Cervical Cancer Screening	Females aged 20 and over
Breast Cancer Screening	Females aged 20 and over (even number ages)
Osteoporosis Screening	Females aged 20-70
Specific Health Checkup	Aged 40-70
Late-elderly Health Checkup	Aged 75 and over

### (6) Long-term Care Insurance

→ Elderly Welfare Division **Text.2463**

#### • Long-term Care Insurance System

The Long-term Care Insurance System is designed to support the care of the elderly not only by the family members, but by the whole society. When a person needs nursing care, such as getting bedridden or dementia and when needing assistance for daily life, he/she can be provided with the necessary care services by paying a portion of the expenses. All the persons aged 40 and over are required to enroll the system, even the foreign nationals have to enroll it except foreigners staying in Japan for a short period of time.

#### • Persons required to enroll

Type	Eligible
Class 1 insured	Persons aged 65 and over
Class 2 insured	Persons aged between 40 and 64 insured with Medical Insurance

#### • Persons eligible to use the care service

Persons aged 65 and over (class 1 insured) can use the services when they are recognized as requiring nursing care and assistance. Persons aged between 40 and 64 (class 2 insured) can use the services when they are recognized as requiring nursing care and assistance for the specific conditions and diseases.

#### • Long-term Care Insurance Premium

The Long-term Care Insurance Premiums apply to benefits for the nursing care services. The premiums for persons aged 65 and over are determined by their income. Premiums for persons aged between 40 and 64 are imposed together with their health insurance premium.

#### • Levels of Needed Services and Maximum Amount of Payment

In the in-home nursing care services, the maximum amount of benefit payments are set for using the visiting care service and the short-term stay care, depending on the persons' conditions of body and mind.

Levels	Conditions of body and mind (examples)	Maximum Amount of Payment per month
Support Required 1	Persons can almost perform Basic ADLs (activities of daily living) by themselves, but they need assistance for preventive reasons	50,030 yen
Support Required 2	Persons' ability to perform Instrumental ADLs are deteriorating from "Support Required 1" and they require some kind of assistance	104,730 yen
Long-term Care Required 1	Persons can eat, use a restroom and get dressed by themselves almost without help, but they need some kind of assistance and partial care	166,920 yen
Long-term Care Required 2	Persons can eat and get dressed by themselves almost without help, but they require partial care to use a restroom	196,160 yen
Long-term Care Required 3	Persons require partial care to eat, use a restroom and get dressed	269,310 yen
Long-term Care Required 4	Persons who have severe dementia and require extensive care to eat, use a restroom and get dressed	308,060 yen
Long-term Care Required 5	Persons who are bedridden, are unable to turn over in bed and require extensive care to eat, use a toilet and get dressed	360,650 yen



## 7. Work & Consumer Service

→ Commerce and Tourism Division ☎ext.2702

### (1) Looking for a job

#### •Having a job in Japan

When foreign nationals want to have a job in Japan, they are required to obtain residence status that permits working. It is necessary to get either a residence status that approves working or permission at an Immigration Bureau for a part-time job. Please make sure if you can work with your residence status and if the work is an approved activity.

#### •When looking for a job in Japan

At a government organization, Public Employment Security Office (Hello Work office) you can look for a job for free. You can also use private job placement facilities or groups that have permission from the Minister of Health, Labour and Welfare (some might charge).

#### •Public Employment Security Offices (Hello Work Offices)

Hello Work offices provide job consultations and job introductions for free. They give job information and provide for employment information all over Japan through the Internet.

##### 〔Hello Work Tsuchiura〕

1-18-9 Manabe ☎029-822-5124

【Interpreter】(10:00 am-12:00 pm, 1:00 pm-3:00 pm)

English : Monday, Wednesday and Friday

Portuguese : From Monday through Friday

Spanish : Tuesday and Thursday

Chinese : Monday and Wednesday

#### •Unemployment Insurance

Unemployment benefits are paid from the insurance when persons have lost their job and it helps to stabilize their life until finding a new job. Foreign residents are also eligible if they have a residence status that permits working. The premiums are paid equally by employees and their employer and the employer does the enrollment paper work. The benefits are granted on condition that the person has been insured total of 12 months or more in the 2 years prior to losing the job and also has a desire to get a new job and can work. Application is done at a Hello Work office, so bring your unemployment slip. Benefits may be granted even if you are fired or your company went bankrupt, so contact a local Hello Work office for more details.

### (2) Working Conditions

#### •Labor Contract

The labor contract is a job agreement between employees and their employer about working conditions that they will work at a company. In Japan employers are required to give their employees a contract stating the wage, working hours and working conditions. If there's no written contract, it might lead to problems. It is important to get a written contract about the working conditions.

##### 〔Working Conditions that must be clarified in written form〕

- ① The period of the labor contract
- ② The place to work and the job description
- ③ Times to start and finish work, if there is any overtime or not, break times, days-off, leave etc.
- ④ Determination of monthly/hourly wage, the methods of calculation and payment of wage, closing day of pay period and pay day
- ⑤ Matters concerning resignation

#### •Main Contents of the Labor Conditions

##### 〔Wage〕

Employers must pay the wage ① by currency ② directly to the employees ③ full amount ④ once or more per month ⑤ for a certain period. When employees quit their job, the employer must pay the unpaid amount of wages within 7 days after their request.

##### 〔Working hours〕

Working hours must be no more than 8 hours a day and 40 hours a week. Break times are not included.

##### 〔Break times〕

Employers must give 45 minutes or more break times when their working hours exceed 6 hours a day. When working hours exceed eight hours, such as overtime, they must give a break time of longer than one hour.

##### 〔Holidays〕

Employers must give at least one holiday a week or 4 holidays over a four-week period.

##### 〔Paid-leave〕

Employers must give their employees a determined number of days of paid leave which the workers can take on the day they want to take. Part-time workers are also entitled to take paid-leave according to the number of their working days.

However, workers must apply for the day they take paid-leave beforehand.



## 7. Work & Consumer Service

### 〔Overtime work〕

Employers must pay extra payment when they have the employees work overtime, on holidays or late at night.

- ① No less than 25 % of usual payment when the employees work exceeds 8 hours a day, 40 hours a week
- ② No less than 35 % of usual payment when the employees work on a holiday
- ③ No less than 25 % of usual payment when the employees work late at night(10:00 pm - 5:00 am)

### 〔Temporary Work〕

It is a type of work that a worker, hired by a staff agency, is dispatched to and works under its directions and commands.

### 〔Part-time Worker〕

Workers whose period of contract is limited and work less than standard working hours which the company determines.

### 〔Female Worker & Juvenile Labor〕

Persons under 15 cannot be employed, except in special cases. Employers must not have the persons under 18 work more than 8 hours a day and 40 hours a week. Female workers even they are 18 or over are prohibited to work on holidays and late at night and restricted for engaging in dangerous or harmful work and are entitled to take before and after childbirth leave, child-rearing time-offs or menstrual leave.

### 〔Dismissal〕

It is an employer's one-sided termination of the labor contract and without the employee's agreement of the termination. However, it requires a proper reason.

### 〔Resignation〕

It is a termination of the labor contract by an employee and the labor contract is over with the employer's agreement. Keep in mind that after the employer's agreement, you cannot retract the resignation.

### 〔If you get ill and injured due to the work〕

It is mandated that employers bear the treatment fees and give a compensation for absence. Employers must take out Industrial Accident Compensation Insurance and pay the premiums in case compensation is needed. Employees are entitled to get various benefits when they get injured etc. due to their work.

### 〔3) Labor Consultation〕

#### ●Consultations about troubles related to work, such as working conditions

The Labor Standards Inspection Offices have been established as a government organization to give guidance and inspect whether the labor contracts are actually kept at the job sites. You can consult problems related to your work, such as "Nonpayment", "Sudden dismissal", "Injury at work", etc. The consultations in English, Chinese and Spanish are available at an Advisory Service for Foreign Workers counter in Ibaraki Labour Bureau.

#### 〔Tsuchiura Labour Standards Inspection Office〕

2-14-11 Chuo

☎029-821-5127

#### 〔Advisory Service for Foreign Workers Counter in Ibaraki Labour Bureau〕

1-8-31 Miya-machi Mito city

☎029-224-6214

#### 〔Interpreter〕

Chinese : On Mondays, 1st and 2nd Fridays

English and Spanish : On Mondays, 1st and 2nd Thursdays

(9:00 am - 12:00 pm, 1:00 pm - 4:30 pm)

### 〔4) For a good life as a consumer〕

#### ➡ Consumer Service Center ☎029-823-3928

#### ●Activities of a consumer service center

Consumer service centers provide consultations for citizens to help them lead a good and safe life as a consumer.

#### 〔Consumer Consultation〕

When you have questions or complaints about your merchandise or contracts in your daily life, an expert consultant will give you advice. Please contact us when you have a trouble about your merchandise or contracts.

#### ◆Open hours : Monday to Friday

9:30 am - 12:00 pm, 1:00 pm - 4:30 pm



## 8. Education

### (1) School Education

#### •Education System in Japan

The Japanese compulsory education system requires of a total of 9 years (6 years at an elementary school and 3 years at a junior high school). Then students can take entrance exams and go to a high school for 3 years and after that 4 years of university (2 years at junior colleges). School year starts in April and ends in March. The types of schools are national schools founded and run directly by the central government, public schools run by prefectures or local municipalities, and private schools run by educational corporations. And there are kindergartens as education facilities for child before entering elementary schools.

#### •Enrolling in a Kindergarten

#### → School Affairs Division **Text.5110**

Kindergartens are education facilities for preschool children. Tsuchiura city has municipal kindergartens and private kindergartens. They usually take care of children for about 4 hours, but some have overtime childcare services. Each municipal kindergarten starts accepting applications for 4-year-old and 5-year-old children every September. Most private kindergartens accept applications for between 3-year-old and 5-year-old children. Please inquire at the kindergarten where you want to apply directly. Note that Tsuchiura Daini, Tsuwa and Oiwata Kindergartens will be closed on March 31, 2018.

#### ◆Kindergartens

Municipal Kindergartens		
Name	Address	Phone
Tsuchiura	9-6 Bunkyo-cho	029-821-0796
Tsuchiura Daini	2-1-46 Fujisaki	029-821-1310
Tsuwa	4-714-7 Itaya	029-831-3735
Oiwata	2-18-4 Koiwata-higashi	029-824-3430
Niihari	1423-4 Sawabe	029-862-3507
Private Kindergartens		
Aobadai	2755 Migimomi	029-842-6311
Amakawa	1-4-19 Amakawa	029-821-4126
Angel Sports	5-2039 Karasuyama	029-842-6820
Shiraho	11-35 Hasukawara-shinmachi	029-823-2695
Shingaku	4524 Teno-machi	029-828-1905
Chuo	2-1-18 Kandatsu-chuo	029-831-2103
Tsukuba Int. Junior College Kindergarten	6-6-9 Manabe	029-826-5146
Tsuchiura Seibo	9-6 Omachi	029-823-1460

Tsuchiura Nihon Univ. High School Kindergarten	17-45 Sakuragaoka-machi	029-822-0696
Tsuchiura Midori	4-1-36 Namiki	029-822-7090
Nakamura Shirayuri	5-31-1 Nakamura-minami	029-841-5885
Hitachi Gakuin	1029-1 Otto	029-842-7107
Manabe Sumire	22-11 Higashimanabe-machi	029-824-3522
Momiji Kodomoen	2-10-22 Shimo-takatsu	029-821-1645
Momiji Daini Kodomoen	1-73 Wakamatsu-cho	029-822-5987

#### •Entering Elementary School & Junior High School

#### → School Affairs Division **Text.5108**

Children aged between 7 years old and 12 years old study at an elementary school. After elementary school, children aged between 13 and 15 study at a junior high school. Japanese parents are obligated to have their children go to school. Foreign parents are not obligated to do so, but they can let their children go to Japanese school. Classes are taught in Japanese in elementary and junior high schools. Tuition and textbooks are free of charge, but you need expenses for school lunch, school supplies, school trips etc. The school your child goes to is designated depending on the area where you live.

#### ◆Elementary Schools

Name	Address	Phone
Tsuchiura	13-32 Ote-machi	029-822-2325
Shimotakatsu	4-2-9 Shimo-takatsu	029-821-1100
Azuma	455 Naka	029-841-0565
Oiwata	2066-1 Oiwata	029-821-0247
Manabe	4-3-1 Manabe	029-821-0752
Tsuwa	5-4826-1 Namiki	029-831-1510
Arakawaoki	3-24-3 Arakawaoki-higashi	029-841-0049
Nakamura	5-29-5 Nakamura-minami	029-841-0168
Tsuchiura Daini	2-1-41 Fujisaki	029-821-0205
Kamiotsuhigashi	2489 Okijyuku-machi	029-828-1018
Kamiotsunishi	3651 Teno-machi	029-828-1016
Kandatsu	4 Nakakandatsu-machi	029-831-5999
Migimomi	1728-3 Migimomi	029-842-2501
Tsuwaminami	3090 Hitana	029-823-8251
Otto	2-1-1 Otto-minami	029-843-2008
Sugaya	1464-8 Sugenoya-machi	029-831-8331
Fujisawa	3057 Fujisawa	029-862-3505
Toride	1367 Takaoka	029-862-3506
Yamanoshio	301 Hongo	029-862-3504



## 8. Education

### ◆Junior High Schools

Name	Address	Phone
Tsuchiura Daiichi	3-8 Bunkyo-cho	029-821-3679
Tsuchiura Daini	21-7 Higashimanabe-machi	029-821-0808
Tsuchiura Daisan	1-25-15 Nakamura-minami	029-841-0200
Tsuchiura Daiyon	3-10-4 Naka-takatsu	029-821-0297
Tsuchiura Daigo	3218-1 Teno-machi	029-828-1021
Tsuchiura Dairoku	428 Migimomi	029-842-7751
Tsuwa	1222-2 Nakanuki	029-831-0866
Niihari	913 Fujisawa	029-862-3503

### ◆Elementary and Junior High School Enrollment

When you have registered your residency in Tsuchiura city and wish your child to enter a public elementary or junior high school, bring your child's Residence Card with you and do the procedures at the Board of Education. Even if you missed the designated day, you can apply any time. When you have a child who will finish elementary school, a junior high school attendance notice is delivered personally through the elementary school your child goes to.

### ◆School Expense Subsidy

At public elementary and junior high schools, tuition and textbooks are free, but you need to pay for school lunch, school supplies, school trips etc. The city provides financial assistance for a household having difficulty in paying for school expenses. The subsidy is given when a household meets either one of the categories below and the Board of Education approves. If you wish to apply for the aid, take a document which certifies your income of the previous year to your child's school.

- ① A guardian's job is unstable and the household that is equivalent to those on social welfare
- ② The household that is equivalent to those on welfare, such as a single parent household
- ③ The household that is suspended or has stopped receiving social welfare

### ◆Japanese Language Learning Support

#### → Lifelong Learning Division **Text.5114**

Tsuchiura city provides Japanese language support to foreign students at Japanese classes in elementary and junior high schools with the help of volunteers. They teach the students Japanese words and lifestyle using various education materials in order to grow their essential ability and manner to lead a life with dreams and hopes in Japan.

### ◆Children's Club(for after school activities)

#### → Lifelong Learning Division **Text.5163**

It helps the child's healthy development by providing places to play and stay with other elementary school children after school while their parents are working during the day and cannot take care of their child. When you wish to use the facility, please inquire at the Youth Section in the Lifelong Learning Division or at a Children's Club that you want to use directly.

### •High School

If you want to enter a high school, you need to reach 15 years old by April 1, finish junior high school education overseas or finish junior high school in Japan. Going to a high school is not mandatory, but 90% or more students enter high schools in Japan. You are required to take high school entrance exams, but there are some high schools that have admission based on recommendation or special quotas for foreign students. There are public and private high schools which have a regular course, specialized courses (technical, commercial, agricultural, home economics etc. courses) and a general course. There are full-time (during a day), part-time (during a day or a night) and correspondence course high schools depending on a period of time to take classes.

### •Technical College, Specialized Training College & Vocational School

Other than high schools, there are technical colleges which train technical experts, specialized training colleges for practical vocational education or for learning special techniques, and vocational schools to choose to learn Japanese dressmaking and western dressmaking, bookkeeping, abacus, automobile maintenance and repair, cooking, English conversation and technical industries and training for nutritionists, nurses, hygienists, barbers and beauticians.

### •University & Junior College

Universities and junior colleges are for people who have academic ability equal to or higher than high school graduates. There are national, public and private universities and you need to pass entrance exams to enter. Those who are qualified to take exams are required to meet one of the following categories:

#### [Qualification to take university entrance exams]

- ① The students must have graduated high school in Japan or overseas
- ② The students who passed a Certificate for Students Achieving the Proficiency Level of Upper Secondary School Graduates
- ③ The students who obtain a certificate, such as International Baccalaureate Diploma and are aged 18 by April 1.



## 8. Education

### (2) Lifelong Education

Aiming for “creating a city that nurtures spiritual richness” the city provides chances whenever, wherever, whoever can learn freely to lead a comfortable life throughout a lifetime and plans to improve its facilities and equipment. We also hold various classes and courses on hobbies and cultures for those who “want to enjoy richer life”, “want to learn something for their lifetime

#### •Cultural Association

→ Cultural Affairs Division ☎ext.5119

There are various groups which are active in recitation of a Chinese poem, tea ceremony and flower arrangement, ballet, go and *shogi*, literature, drama and movies, appreciation of art and literature, Japanese music, music, art, folksongs and dancing, symphony, ethnic culture, Noh play, festival music etc. If you wish to join one of those groups, contact the Cultural Affairs Division.

#### •Area Community Centers

→ Lifelong Education Division ☎ext.5114  
Civic Activity Division ☎ext.2456

Community centers can be used as places to get together with people and learning activities, and as bases for welfare activities and community activities.

#### ◆Main Activities

- ① Holding various courses: general education course, culture course, health course, hobby course etc.
- ② Supporting learning activities: usage by associations or club activities and learning activities
- ③ Promoting community activities : backing up community activities, such as hosting festivals at community centers and meetings of members of area community committees

#### ◆Opening hours

9:00 am - 5:00 pm

※When a community center is used in the evening, it is open until 10:00 pm

#### ◆Closed

On Mondays, national holidays, during year-end and new year holidays and regular cleaning days

※Only group use can be accepted on Mondays and national holidays

#### ◆Booking for the use

We accept temporary booking by phone or the Internet, but do the necessary procedures at a window of each Community Hall.

#### ◆Area Community Centers

Name	Address	Phone
Itchu Area C.C.	13-9 Ote-machi	029-821-0104
Nichu Are C.C.	1675 Kidamari	029-824-3588
Sanchu Area C.C.	4-8-14 Nakamura-minami	029-843-1233
Yonchu Area C.C.	11-5 Kokubu-cho	029-824-9330
Kamiotsu Area C.C.	3252 Teno-machi	029-828-1008
Rokuchu Area C.C.	2-2346-1 Karasuyama	029-842-3585
Tsuwa C.C.	5-4824-1 Namiki	029-832-1667
Niihari Area C.C.	982 Fujisawa	029-862-2673

#### •City Library

→ Library ☎029-822-3389

#### ◆Open Hours

Main Library : From Monday to Friday 9:30 am -7:00 pm  
On Sat., Sun. & national holidays 9:30 am - 5:00pm  
Branch libraries : 9:30 am - 5:00 pm

#### ◆Closed

Main Library : On Mondays and the 3rd Thursday  
Branch libraries : On Mondays (if it is a national holiday, it is closed the next day), national holidays, the 3rd Thursday  
※Also closed during year-end and new year holidays and organizing days

#### ◆Checking out books

You are required to have a library card. When you use the city library for the first time, bring your ID(e.g. Residence Card).

#### ◆Reservation Service

You can reserve books by phone or from the city library website.

※If you are junior high school age or over and bring your ID(e. g .Residence Card) and apply for the reservation service for the city library website, your password will be issued.

#### ◆Request Service

Materials that are not in the city library's archive will be bought or borrowed from other libraries.

#### ◆Photocopy Service

You can make copies of materials from the city library within the coverage of copyright laws. (With charge)

#### ◆Music Distribution Service

We issue passwords to the users of our music data base.

#### ◆Service for Children

Ten month-old children can be given a picture book after the reading time at their child-rearing consultation at the Health Center.



## 8. Education

### ◆ City Library and Branches

Name	Address	Phone
Main Library	9-2 Bunkyo-cho	029-822-3389
Sanchu Area Branch	4-8-14 Nakamura-minami	029-843-8434
Kandatsu Area Branch	682-54 Kandatsu-machi	029-833-1296
Tsuwa Branch	5-4824-1 Namiki	029-830-1091
Niihari Area Branch	982 Fujisawa	029-896-6465

### (3) Sports & Recreation

In order to keep health of the citizens, facilities for various sports and recreation that can be used safely and pleasantly are kept in good condition.

#### ● Cultural Gymnasium Kasumigaura (Suigo Gym)

→ Industry and Culture Agency ☎029-823-4811

◆ Address ... 1051 Oiwata  
(c/o Kasumigaura Comprehensive Park)

◆ Facilities ... Large and small gyms, meeting rooms etc.

#### ● Festival Plaza • Multipurpose Space

→ Industry and Culture Agency ☎029-823-4811

◆ Address ... 1051 Oiwata  
(c/o Kasumigaura Comprehensive Park)

◆ Facilities ... 1 soccer field, 2 softball fields, sumo ring

#### ● Suigo Swimming Pool

→ Suigo Swimming Pool ☎029-824-6432

◆ Address ... 601 Oiwata  
(Kasumigaura Comprehensive Park)

◆ Facilities ... Lazy-river, Kids Pool Multipurpose Pool,  
Slider Pool

#### ● Suigo Tennis Court

→ Tennis Court ☎029-824-0880

◆ Address ... 543 Oiwata  
(Kasumigaura Comprehensive Park)

◆ Facilities ... 9 artificial grass courts, 2 practice courts,  
1 artificial grass gateball field

#### ● Kawaguchi Sports Park

→ Kawaguchi Sport Park Management Office

◆ Address...2-12-75 Kawaguchi  
◆ Facilities...Baseball Field, Athletic Field,  
Tennis Courts (6 clays, 2 all-weather courts),  
Sub-ground

### ● Kandatsu Park Baseball Field

→ Kawaguchi Sport Park Management Office  
☎029-821-1648

◆ Address...3 Kita-kandatsu

◆ Facilities...2 baseball fields(With night lights)

#### ● Nakanuki Park Sports Field

→ Kawaguchi Sport Park Management Office  
☎029-821-1648

◆ Address...3 Higashinakanuki-machi

◆ Facilities...Multipurpose sports fields

#### ● Migimomi Area Citizens' Sports Field

→ Kawaguchi Sport Park Management Office  
☎029-821-1648

◆ Address...1601-3 Migimomi

◆ Facilities...1 baseball field, soccer field

#### ● Nanbu Area Citizens' Sports Field

→ Kawaguchi Sport Park Management Office  
☎029-821-1648

◆ Address...1129-5 Otto

◆ Facilities...1 baseball Field(2 little league fields),  
1 soccer field(2 U-12 fields)

#### ● Otto Family Sports Park Tennis Court

→ Sanchu Area Community Hall ☎029-843-1233

◆ Address...1-1-11 Oroshi-machi

◆ Facilities...3 tennis courts(all-weather courts)

#### ● Citizens' Sports Field

→ Kawaguchi Sport Park Management Office  
☎029-821-1648

◆ Address...260 Sanoko

◆ Facilities...2 baseball fields, Multipurpose field,  
Free space, 6 gateball fields

#### ● Kidamari Area Citizens' Sports Field

→ Kawaguchi Sport Park Management Office  
☎029-821-1648

◆ Address...1-167 Kidamari-higashidai

◆ Facilities...Multipurpose sports field



## 8. Education

### ● Budokan (Gymnasium for martial arts)

→ Budokan ☎029-822-8730

- ◆ Address...10-16 Bunkyo-machi
- ◆ Facilities...Japanese archery training hall, 2 judo training halls, 2 kendo training halls

### ● Niihari Sports Park

→ Sports Promotion Division ☎ext.5125

- ◆ Address...801-1 Fujisawa
- ◆ Facilities...Multipurpose fields (1 soccer field or 2 softball fields), 4 tennis courts, 1 baseball field (or 3 little league fields)

### ● Niihari Training Center

→ Sports Promotion Division ☎ext.5125

- ◆ Address...990 Fujisawa
- ◆ Facilities...2 volleyball courts, 1 basketball court or 6 badminton courts

### ● Hongo Ground

→ Niihari Area Community Hall ☎029-862-2673

- ◆ Address...1 Hongo Bangai
- ◆ Facility...1 baseball field

### (4) Parks in Tsuchiura City

→ Park and Street Administration Division  
☎ext.2423

Parks are places of relaxation in addition to evacuation areas for disasters and interceptions preventing fires.

#### ◆ Tsuchiura City Urban Parks

Name	Address	Type
Kawaguchi Sports Park	12 Kawaguchi 2-chome	Sports Park
Kijo Park	13 Chuo 1-chome	Neighborhood Park
Kandatsu Park	Kita-kandatsu-machi Chinai	Area Park
Nakanuki Park	Higashi-nakanuki-machi Chinai	Neighborhood Park
Kasumigaura Comprehensive Park	Oiwata Chinai	Comprehensive Park
Ottonuma Park	Nakamura-nishine Chinai	Comprehensive Park
Ottominami Park	6 Otto-minami 2-chome	Block Park
Migimomi Children's Park	Migimomi Chinai	Block Park
Manabe Children's Park	16 Higashi-manabe-machi	Block Park
Kandatsu Daiichi Children's Park	Naka-kandatsu Chinai	Block Park
Kandatsu Daini Children's Park	Naka-kandatsu Chinai	Block Park
Kandatsu Daisan Children's Park	Naka-kandatsu Chinai	Block Park

Mukodai Children's Park	6 Otto-minami 3-chome	Block Park
Inari Children's Park	17 Otto-minami 2-chome	Block Park
Shimonouchi Children's Park	11 Otto-minami 1-chome	Block Park
Kanbayashihihoshi Park	3 Kohoku 2-chome	Block Park
Kanbayashinishi Park	3 Kohoku 1-chome	Block Park
Mushikakehigashi Park	Mushikake Chinai	Block Park
Mushikakechuo Park	Mushikake Chinai	Block Park
Mushikaketateno Park	Mushikake Chinai	Block Park
Nagakuni-higashi Park	Nagakuni-higashi-machi Chinai	Block Park
Mariyamashinmachi Park	Migimomi Chinai	Block Park
Karasuyamahigashi Park	Karasuyama 2-chome Chinai	Block Park
Karasuyamanishi Park	Karasuyama 2-chome Chinai	Block Park
Karasuyamaminami Park	Karasuyama 2-chome Chinai	Block Park
Karasuyamamakita Park	Karasuyama 2-chome Chinai	Block Park
Otto Family Sports Park	12 Oroshi-machi 1-chome	Neighborhood Park
Nishinenishi Daiichi Children's Park	Nishi-nenishi 1-chome 8	Block Park
Oroshimachi Daiichi children's Park	4 Oroshi-machi 1-chome	Block Park
Oroshimachi Daini Children's Paark	10 Oroshi-machi 2-chome	Block Park
Higashitsuwa Children's Park	6 Higashiwa	Block Park
Tamuraokijyuku Park	4 Otsuno 7-chome	Neighborhood Park
Kidamarichuo Park	8 Kidamari-higashidai 1-chome	Block Park
Kasumi Park	27 Kidamari-higashidai 5-chome	Block Park
Keyaki Park	9 Kidamari-higashidai 4-chome	Block Park
Miyawaki Park	5 Kidamari-higashidai 3-chome	Block Park
Kazeno Park	20 Otsuno 8-chome	Block Park
Midorino Park	9 Otsuno 5-chome	Block Park
Murasakigaoka Park	Murasakigaoka Chinai	Neighborhood Park
Tsuchiura City Hitana Sports Park	Hinata Chinai	Sports Park
Kitahigashi Park	Takita 2-chome Chinai	Block Park
Takitanisi Park	Takita 1-chome Chinai	Block Park
Chidorigaike Park	21 Komatsu 3-chome	Block Park
Komorebi Park	Nagakunidai Chinai	Block Park
Mizutomidori-no-sato Park	7 Fujisaki 2-chome	Neighborhood Park
Asahitoge Observation Park	Ono Chinai	Scenic Park
Tadobe Farm Village Park	Tadobe Chinai	Block Park
Nagai Farm Village Park	Nagai Chinai	Block Park
Obatake Children's Park	Obatake Chinai	Block Park
Fujisawa Children's Park	Fujisawa Chinai	Block Park
Furusatonomori Park	Fujisawa & Takaoka Chinai	Area Park
Mariyama Green Space	Mariyama-shinden Chinai	Urban Green
Tsurunuma Park	Sugeno-machi Chinai	Farm Village Park



## 9. Taxation

### (1) About Taxation

#### • Taxes in Japan

National Government, Prefectural and municipal governments do various projects related to police, fire fighting, collecting and disposal of garbage, school, roads, water supply and sewerage etc. in order for the people living there to live comfortably and safely. Taxes are levied to finance these projects. There are national taxes levied by the central government and local taxes levied by the prefecture or local municipality in Japan. The main taxes are an income tax and resident taxes (prefectural and municipal taxes) imposed on a person's income. If you own land, houses or buildings, property tax and city planning tax are imposed. If you own a car, you need to pay a car tax or light motor vehicle tax in accordance with the displacement. Other taxes are tobacco taxes, alcohol taxes and consumption taxes that you have to pay when you buy goods or get services. Persons living in Japan, even foreign nationals, as well as Japanese nationals, are required to pay taxes.

### (2) National Tax

#### → Tsuchiura Tax Office ☎029-822-1100

#### • Income Tax

The income tax is imposed on the individual income from January 1 to December 31. Those who work at a company don't have to declare for income tax, since the tax is deducted from their salary. However, the persons whose tax is not deducted from their salary, who get salaries more than one place or who have other income sources have to file a Final Tax Return for the previous year to a tax office between February 16 and March 15 every year.

### (3) Local Tax

#### • City Tax & Prefectural Tax

#### → Tax Imposition Division ☎ext.2232

Regardless of nationality, those who live in Japan one year or more, who have an address in Tsuchiura city as of January 1 and had an income from the previous year, are imposed taxes. The persons who had an income in the previous year are taxed according to the amount of the income. Taxes are divided into 12 months and deducted from the monthly salary from June of the next year to May of the following year. Even persons who have moved-out from Tsuchiura city are imposed taxes from Tsuchiura city if they lived in Tsuchiura city on January 1 of that year.

The persons whose taxes are not deducted from their monthly salary get a tax notice and a tax payment slip in June, so pay at a bank, a post office or a convenience store. You can pay taxes from your bank account by automatic withdrawal. The tax payments are due in 4 terms: June, August, October and January of the next year.

#### • Automobile Tax

#### → Tsuchiura Prefectural Tax Office ☎029-822-7176

The automobile tax is imposed on car owners as of April 1. A prefectural tax office will send you a tax notice and a tax slip to pay at a bank or a convenience store etc. When you get an official car inspection, you need the receipt as the certificate of tax payment. So keep the tax slip safe. The amount of tax differs for types of cars, engine capacities etc. and the period of payment is in May (once a year).

#### • Light Motor Vehicles Tax

#### → Tax Imposing Division ☎ext.2493

The owners of a light motor vehicle (engine capacity of 660 cc or less), a moped/scooter or a motorcycle are imposed the tax. If you are an owner of those, you get a tax notice and slip by mail in May and payment can be made at a bank, a post office or a convenience store. When you get your light motor vehicle's official inspection, you will need the receipt as a certificate of tax payment. So keep the tax slip safe. The amount of tax differs for types of vehicles, engine capacities etc. and the period of payment is in May (once a year).

※When you give your car, mini-vehicle or motorcycle to someone or scrap one, do not fail to go through the necessary paper work. If you don't do that, you still have to pay the taxes.

#### ◆ Offices for registration and deregistration

Type of vehicle	Office
Moped/scooter (125cc or less)	Tsuchiura city office Tax Imposition Division 9-1 Yamato-cho ☎029-826-1111(ext.2493)
Small-sized Special Motor Vehicles (For farming and other uses)	Light Motor Vehicle Inspection Organization Tsuchiura Office 2-2-8 Oroshi-machi ☎029-843-3535
Mini-vehicles (660cc or less)	Ibaraki Transport Branch Office Tsuchiura Motor Vehicle Inspection and Registration Office 2-1-3 Oroshi-machi ☎050-5540-2018
Cars, Motorcycles (More than 125cc)	



## 9. Taxation

### ◆Issuance of a Moped License Plate

When you register your moped for the first time, you need a certificate of sales. When you are handed over a moped, you need a document to prove the transfer and your seal to register it. When you move-in to Tsuchiura city, you need an acceptance of application for deregistration or a certificate of issuance of a moped license plate.

### ◆Deregistration of a Moped

Take off the license plate, bring it, the certificate of issuance of license plate and your seal and do the necessary paperwork.

### ●Property Tax

→ **Tax Imposition Division [Text.2228, 2337](#)**

Those who own land, a house or depreciable assets (business assets) as of January 1, are imposed property tax. The amount of the tax is calculated by multiplying the tax rate (1.4%) by the standard taxable value, which can be gotten from the assessed value of the fixed asset. The notice of tax and the tax slip are sent by mail in April, so pay it at a bank, post office or convenience store. You can pay taxes from your bank account by automatic withdrawal. The periods for payment are 4 times: in April, July, December and February of the next year.

### ●City Planning Tax

→ **Tax Imposition Division [Text.2228, 2337](#)**

The persons who own land or a house are imposed the city planning tax. The amount of the tax is calculated by multiplying the tax rate (0.3%) by the standard taxable value, which can be gotten from the assessed value of the fixed asset. It is imposed with property tax and use the same tax slip to make a payment.

### ●Places to pay taxes and payment methods

→ **Tax Payment Division [Text.2230](#)**

You can pay taxes at banks or credit unions that are designated by the city, JA, workers' credit unions, post offices, convenience stores or city hall (branch offices). It's safe and convenient to use automatic withdrawal from your account. You also can pay the light motor vehicle tax by your credit card via the Internet.

### ●If you fail to pay taxes

Each tax has its due date. If you fail to pay taxes by the tax deadline, you might be charged a collection fee or a delinquent charge. And if you still fail to pay, you might get collection of tax delinquency, such as liquidating your property by force or attachment of your salary.

### ●When you leave Japan

When you leave Japan and you still have taxes to pay, either appoint a tax agent who will do all the procedures related to tax matters, calculate your taxes prior to the tax notice being sent and pay in advance before you leave Japan, or pay all the taxes.

### ●Certificates of Tax Affairs

→ **Tax Imposition Division [Text.2493](#)**

When renewing or changing your residence status, putting a child into a nursery school, applying for public housing or receiving various benefits, you may need documents to certify your income or tax payments. When you need to be issued a certificate, bring your ID and apply at the Tax Imposition Division.

※Certificate of tax deducted is issued by the place of employment. Please apply to the company for which you work.

Type	Remarks
→ Tax Imposition Division City Tax Unit <a href="#">Text.2493</a>	※ <b>Necessary Documents</b> ●Personal ID Residence Card, driver's license, NHI Card etc. However, you don't need your ID for issuance of a Certificate of Business Location, a Certificate of Land/ House Registration or to look through the Lot Number Map.
Certificate of Land/ House Registration☆	
Certificate of Land/ House Valuation☆	
Certificate of Property Tax Payment☆	
Certificate of Owned Property☆	
Certificate of Business Location☆	
Certificate of City · Prefecture Tax/ Tax Exemption☆	
Certificate of City · Prefectural Tax and Income ☆	
Certificate of Tax Payment☆	●If the applicant is not the person him/herself or a relative living in the same house, a letter of proxy or notification of procurement is necessary. (However, for a Certificate of Land/ House Valuation · a Certificate of Property Tax payment, a letter of proxy or notification of procurement is necessary, even if the applicant is a relative living in the same house.)
Notice of Property Value	
→ Tax Imposition Division Land Unit · House Unit <a href="#">Text. 2228, 2337</a>	
Certificate of Residential Building	
Certificate of Present Building State	
Certificate of Building Destruction	
Public Perusal of Property Tax Register or Lot Number Map	

The Civil Affairs Division also issues the certificate with a (☆) mark.



## 10. Cars & Motorcycles

### → Community Safety Division ☎ext.2298

#### (1) Driving a Car or Motorcycle

In Japan cars and motorcycles go on the left side of the road and pedestrians go on the right side of the road. Due to roads in Japan being narrow and moreover there are lots of cars and pedestrians, quite a number of accidents happen. So follow the traffic rules and be careful not to have an accident.

##### •Driver's License

When you drive a car or motorcycle, you need a driver's license. The driver's license you have gotten outside Japan is not valid in Japan. You need an International Driving Permit or to convert your foreign driver's license to a Japanese one.

##### ◆International Driving Permit

If you have an International Driving Permit which is issued based on the Geneva Convention on Road Traffic, you can drive in Japan. However, it is only valid for one year from the issuance date or the date you entered Japan whichever is shorter. Even if the International Driving Permit is still valid, you cannot drive with it if your stay exceeds one year. If you wish to drive in Japan, you are required to get a Japanese driver's license. If you get a new International Driving Permit staying outside of Japan less than three months, you cannot drive in Japan in most cases.

※ You cannot drive with an International Driving Permit in China, Vietnam, Indonesia, Brazil or any countries which did not join the Genova Convention on Road Traffic.

##### ◆Conversion to a Japanese license

If you come to Japan without an International Driving Permit, you can convert your foreign driver's license to a Japanese one. When you do it, there are conditions: your present foreign driver's license must be within the period of validity, you must prove that you were staying in that country for 3 months or more. And you are required to take an aptitude test and exams for driving knowledge and skill. When you pass them, you will be issued a Japanese license.

※When getting a Japanese license from the scratch, generally, persons go to a driving school. It takes 1 to 2 months and costs 300,000 to 400,000 yen. Note that the classes are taught in Japanese and tests are done in Japanese.

#### •Things to keep in mind when you drive a car

If you cause a traffic accident or violate traffic regulations, your driver's license might be suspended or be cancelled. Especially, driving while intoxicated is severely punished. Not only a drunk driver, but the passenger of the car and persons who serve alcohol to him/her are also punished. When you drink, do not drive. There are Designated Driver Services which you may use.

#### (2) Owning a Car or Motorcycle

When you purchase a car or motorcycle, give it to someone, scrap it or change your address, please give notification. Especially, when you give it to someone, make sure to change the registrant's name. If you fail to do that and the person who has gotten your car/motorcycle causes an accident, you might be held responsible. Cars and motorcycles with an engine capacity exceeding 250 cc must have official vehicle inspection regularly and you must carry a vehicle inspection certificate with you when you drive. When purchasing a new car, it is mandatory to get the first official vehicle inspection at its third year and after that to get one every 2 years. When you register your car, you need to have a parking space for your car and also to have a parking certificate issued at a local police station.

#### (3) Car Insurance

##### •Compulsory Insurance (Compulsory Automobile Liability Insurance)

All automobiles (including mopeds and motorcycles) must purchase this insurance by law.

##### •Voluntary Insurance

Not like the compulsory automobile liability Insurance that is mandatory, you can choose whether if you purchase it or not. But the coverage of the compulsory automobile liability Insurance is limited and when you cause a traffic accident resulting in injury or death, it cannot guarantee enough. So if you enter voluntary insurance, the insurance company acts as a proxy for you and does the payment of damages and negotiates with the other party, so you don't have to worry too much.



# 11. Traffic Safety

## → Community Safety Division ☎ext.2298

### (1) Traffic Rules and Manners

In Japan cars and motorcycles keep to the left side of the road. Pedestrians keep to the right and they have the right of way. When being on the road, follow the traffic lights and traffic signs.

#### •Cars or Motorcycles

- When you drive a car, you must fasten your seatbelt. When riding a motorcycle, you must wear a helmet. And it is compulsory to use a child-seat, when you put a child under 6 years old in your car.
- You must not drink and drive even with a little alcohol.
- You must carry your driver's license with you when you drive.
- Using a cellphone while driving is prohibited.
- You must give way to emergency vehicles, such as ambulances, fire engines and police cars.

#### •Bicycles

- Bicycles must basically, keep to the left side of the road. However, you can ride a bike on the sidewalk if necessary for your safety.
- Where there is a sign of "Shared Path" on the sidewalk, you can ride a bicycle.
- Do not drink and ride a bicycle.
- Do not ride together, with an umbrella open or while using a cellphone.
- You must turn on the light of your bicycle at night.

#### •Pedestrians

- Walk on the sidewalk of the road. If there are no sidewalks, walk on the right side of the road.
- It is very dangerous to cross the road without a pedestrian crossing, so please cross at a crossing.
- Even if the pedestrian light is green, a car making right turn or left turn might come into the intersection. So when you cross the road, make sure you look both ways.
- It is very dangerous to cross the road diagonally or jaywalk, so do not do them.
- When you go out at night, wear brightly colored outfit or reflective material.

### •Bicycle Parking Lot

Bicycle Parking Lot (for charge) and Temporary Parking Sites (for free) are built in order to preserve the environment around Tsuchiura station and reserving the parking areas for commuters and shoppers.

#### ◆Bicycle Parking Lots and Temporary Bicycle Parking Sites

Name	Address	Phone
Tsuchiura Sta. East Exit No.1	2 Ariake-cho	029-826-4911
Tsuchiura Sta. East Exit No.2	2 Ariake-cho	029-826-4911
Tsuchiura Sta. East Exit No.3	2 Ariake-cho	029-826-4911
Tsuchiura Sta. East Exit No.4	2 Ariake-cho	029-826-4911
Tsuchiura Sta. West Exit No.1	2 Yamato-cho	029-826-7979
Tsuchiura Sta. West Exit No.2	4 Kawaguchi 1-chome	029-826-7979
Tsuchiura Sta. West Exit Underground	9 Yamato-cho	029-826-7979
Kandatsu Sta. West Exit	1 Kandatsu-chuo 1-chome	029-833-0355
Arakawaoki Sta. West Exit	28 Nakararakawaoki-machi	
Arakawaoki Sta. East Exit No. 1	8 Arakawaoki-higashi 3-chome	
Arakawaoki Sta. East Exit No. 2	9 Arakawaoki-higashi 3-chome	

### (2) Traffic Accident

#### •In case you cause a traffic accident

- ① When there is an injured person, give possible first aid and dial ☎119 and call an ambulance
- ② Dial ☎110 to the police and get instructions from them at the scene. If the car might cause other accidents or is in the way to other traffic, move it to safe place.
- ③ If you don't report the accident the police whether it is large or small, you will be strictly punished for a "hit-and-run" accident.
- ④ Contact your insurance company.

#### •In case you have a traffic accident

- ① If you are injured, move to a safe place and dial ☎119 or (have someone dial 119) and call an ambulance.
- ② Dial ☎110, report to the police and get instructions from them at the scene.
- ③ Call your insurance company.
- ④ Write down the other party's license plate number, driver's license number, address, name, phone number etc. before the police and the insurance agent arrive.
- ⑤ If you were hit somewhere on the body or injured, go to the hospital and get examined no matter how light the injury is.



## 11. Traffic Safety

### (3) Ibaraki Prefectural Mutual Aid Traffic Accident Insurance Plan

It is a system to provide compensation according to the number of days the insured gets treatments when they get injured from a traffic accident.

#### ◆Who is entitled to join

Resident in Tsuchiura city (Persons registered in the Basic Resident Register)

#### ◆Periods of the plan

From April 1 to March 31 of the next year (if you join in the middle of the year, from the next day you join the plan to March 31)

#### ◆Premium (yearly)

Adult...900 yen, Under elementary school student...

500 yen

(Joining after September 30: Adult...450 yen, Under junior high school student...250 yen)

#### ◆Application for the plan

Apply at the city hall or branch offices with the premium

#### ◆Traffic accident that is covered by the plan

- In cases of death or injury caused by an accident on the road, such as crashes between vehicles stipulated in the Road Traffic Law (cars, motorcycles, bicycles etc.) and falls .
- In cases of death or injury by an accident on the train track, such as a person being touched by a train or crash

#### ◆Period of application for claims

Within 2 years from the day after you have the accident

#### ◆Mutual Aid Compensation

Class	Degree of Disaster	yen
1	Death	1,000,000
2	Injuries which require 181 days or more for treatment	300,000
3	Injuries which require 151 days or more for treatment	250,000
4	Injuries which require 121 days or more for treatment	200,000
5	Injuries which require 91 days or more for treatment	150,000
6	Injuries which require 61 days or more for treatment	100,000
7	Injuries which require 41 days or more for treatment	80,000
8	Injuries which require 21 days or more for treatment	60,000
9	Injuries which require 8 days or more for treatment	30,000
10	Injuries which require 3 days or more for treatment	20,000

#### ◆Compensation for Disability

If the insured who already received compensation has a Grade1 or Grade 2 disability due to the accident, he/she will also be given 500,000 yen of compensation.

### (4) Main Traffic Signs





## 12. Medical Facilities with English (or Other Languages) Speaking Staff

### ◆Hospitals & Clinics

Name of Medical Facility	Departments	Languages
Utsugi Eye Clinic 1-16-14 Fujisaki <b>029-823-4160</b>	Ophthalmology	English
Urala Gastrointestinal Office 2-203 Urala 9-2 Yamato-cho <b>029-825-4477</b>	Gastro intestinal	English
Oishi Internal Medicine Clinic 2472 Oiwata <b>029-835-0014</b>	Internal Medicine	English
Otsuka Clinic 3-9-1 Kandatsu Chuo <b>029-832-7555</b>	Internal Medicine Pediatrics Cardiovascular Medicine	English
Otsuno Children Clinic 8-2-18 Otsuno <b>029-828-2580</b>	Pediatrics	English
Karasuyama Clinic 2-530-386 Karasuyama <b>029-843-0331</b>	Internal Medicine	English
Kessoku ENT Clinic 7-19 Omachi <b>029-821-0222</b>	Otolaryngology	English
Kennan Hospital 1087 Naka <b>029-841-1148</b>	Neurosurgery	English
National Hospital Organization Kasumigaura Medical Center 2-7-14 Shimo-takasu <b>029-822-5050</b> ※French is available for an Internal Medicine Dep. and Chinese is for a Cardiovascular Medicine Dep.. Foreign Language-speaking staff is available only for outpatients.	Internal Medicine Cardiovascular Medicine Respiratory Medicine Surgery Orthopedics Obstetrics & Gynecology Pediatrics Ophthalmology	English
Shibata Maternity Clinic 4-13-20 Sakura-machi <b>029-821-0154</b>	Obstetrics and Gynecology	English
Someya Pediatrics Clinic 9-2 Yamato-cho 2-306 Urala <b>029-825-3121</b>	Pediatrics Internal Medicine	English
Takano Clinic 2-12-2 Arakawaoki-nishi <b>029-841-0154</b>	Internal Medicine Pediatrics Gastroenterology	English

Name of Medical Facility	Departments	Languages
Takayasu Clinic 1-22 Tatsuta-machi <b>029-822-8201</b> ※Only English is available.	Internal Medicine Neurology Traditional Chinese Medicine ※Cardiology	English Chinese French Korean
Tsukuba Mental Clinic 1-7-15 Minato-machi <b>029-826-3883</b>	Psychiatry	English
Tsuchiura Kyodo General Hospital 4-1-1 Otsuno <b>029-830-3711</b>	General Internal Medicine Cardiovascular Medicine Medical Gastroenterology Respiratory Medicine Nephrology Hematology Endocrinology Collagen Diseases Psychiatry Pediatrics Neonatal Medicine Gastrointestinal Surgery Cardiac Surgery Vascular Surgery General Thoracic Surgery Neurosurgery Orthopedics Dermatology Plastic Surgery Brest Surgery Pediatric Surgery Urology Obstetrics Gynecology Ophthalmology Otolaryngology Head & Neck Surgery Oral and Maxillofacial Surgery Anesthesiology Pain Management Clinic Palliative Care Psychosomatic Medicine Emergency and I.C.U. Intensive Care Unit Radiation Oncology & Image-applied Therapy Diagnostic Imaging & Nuclear Medicine	English



## 12. Medical Facilities with English (or Other Languages) Speaking Staff

Name of Medical Facility	Departments	Languages
Tsuchiura Kyodo General Hospital 4-1-1 Otsuno <b>☎029-830-3711</b>	Chemotherapy Preventive Medicine Diagnostic Pathology Rehabilitation	English
Tsuchiura Central Clinic 6-18 Johoku-machi <b>☎029-835-0200</b>	Internal Medicine Surgery Neurosurgery	English
Tsuchiura Heart Clinic 1-8-14 Sakura-machi, Kantetsu-Tsuchiura Bldg. II 4th Floor <b>☎029-825-6111</b>	Internal Medicine Cardiology	English
Tsuchiura East Exit Clinic 2-31 Ariake-cho 4F Kantetsu-Tsuchiura Bldg. <b>☎029-825-7880</b>	Pediatrics	English
Tsuchiura Beryl Clinic 4-4022-2 Tsuwa <b>☎029-835-3002</b>	Internal Medicine	English
Tsurumachi Dermatologic Clinic 1-17-4 Arakawaoki-nishi <b>☎029-842-3046</b>	Dermatology	English
Nukaga Clinic 1-7-25 Fujisaki <b>☎029-821-5748</b>	Internal Medicine Orthopedics	English
Hagiwara Clinic 5-24-25 Kandatsu-chuo <b>☎029-832-2111</b>	Internal Medicine Pediatrics Urology	English Portuguese
Hisamatsu Clinic 1-13-5 Sakura-machi <b>☎029-821-0405</b>	Internal Medicine Pediatrics Radiology	English
Hisamatsu ENT Clinic 2-4-21 Chuo <b>☎029-821-6002</b>	Otolaryngology	English
Hirota Kids Clinic 11-3 Bunkyo-cho <b>☎029-827-4150</b>	Pediatrics	English
Matsumoto Internal Medicine Clinic 3-1-20 Nakamura-higashi <b>☎029-843-1211</b>	Internal Medicine Pediatrics	English
Miyazaki Clinic 964-2 Fujisawa <b>☎029-830-6800</b>	Internal Medicine	English

Name of Medical Facility	Departments	Languages
Yumiko Internal Medicine Clinic 3-4-41 Tanaka <b>☎029-821-1180</b>	Internal Medicine	English

※All the hospitals and clinics listed in this section are members of the Tsuchiura Medical Association.



## 12. Medical Facilities with English (or Other Languages) Speaking Staff

### ◆Dental Clinics

Name of Medical Facility	Languages
Urala Dental Clinic 2-204 Urala 9-2 Yamato-cho <b>☎029-825-4488</b>	English
Kajitsuka Dental Clinic 2-22 Yamato-cho <b>☎029-823-1551</b>	English
Kamo Dental Clinic 879-6 Nagakuni <b>☎029-824-5117</b>	English
Kikuchi Dental Clinic 1-21-10 Naka-takatsu <b>☎029-822-1661</b>	English
Kobayashi Dental Clinic 1106-180 Shiratori-machi <b>☎029-831-7644</b>	English
Sakurai Dental Clinic 3-9-30 Kidamari-higashidai <b>☎029-824-2005</b>	English
Shiba Dental Clinic 4-11-2 Manabe <b>☎029-821-8772</b>	English
Takagi Dental Clinic 4-15 Kokubu-cho <b>☎029-822-3111</b>	English
Chazono Dental Clinic 5-4-14 Kandatsu-chuo <b>☎029-832-3600</b>	Chinese
Nagai Dental Clinic 4-13 Omachi <b>☎029-846-1122</b>	English Chinese Korean French Portuguese Spanish Thai Vietnamese
Nagakunidai Dental Clinic 1052-7 Nagakuni <b>☎029-826-1511</b>	English
Minami Gakuen Dental Clinic 3-1-29 Nishine-minami <b>☎029-841-0606</b>	English Chinese

Name of Medical Facility	Languages
Miyata Dental Clinic 201 Twin Building 2-6 Nakaarakawaoki-machi <b>☎029-843-4618</b>	English
Minato Dental Clinic 1-4-19 Minato-machi Wako 2nd Building <b>☎029-835-3480</b>	English
Mogi Dental Clinic 1-11-25 Manabe <b>☎029-821-0735</b>	English
Yoshida Dental Clinic 1-427 Oyamada <b>☎029-841-4848</b>	English Chinese

※All the hospitals and clinics listed on this section are members of the Tsuchiura Medical Association.



## 13. Pharmacies

Name of Pharmacies	Address	Phone
Ain Pharmacy Tsuchiura Branch	2762-3 Okijuku-machi	029-846-7111
Asuka Pharmacy Tsuchiura Branch	2-11 Ikuta-cho	029-823-2135
Apple Pharmacy Kasumigaura Branch	1-21-53 Shimo-takatsu	029-879-8690
Aeon Pharmacy Tsuchiura Branch	367 Kamitakatsu	029-835-8400
Imagawa Pharmacy Tsuchiura Branch	5-1-25 Otsuno	029-869-6677
Ekimae Pharmacy Urala 3	9-3 Yamato-cho	029-821-1742
SFC Pharmacy Otsuno Hills Branch	8-2-22 Otsuno	029-828-2135
Ohkawa Pharmacy	2-4-12 Sakura-machi	029-823-8603
Okui Pharmacy	1-8-16 Chuo	029-824-3870
Okui Pharmacy Station East Exit Branch	1F Kojima Building 1-7-3 Minato-machi	029-821-9963
Gakuen Dispensing Pharmacy Arakawa Branch	422-1 Arakawaoki	029-834-2481
Karasuyama Pharmacy	1-476-2 Karasuyama	029-843-7577
Karin Pharmacy Kandatsu Branch	5-25-14 Kandatsu-chuo	029-832-8776
Kawachi Pharmacy Tsuchiura South Branch	3-1-3 Naka-takatsu	029-835-3575
Kawachi Pharmacy Manabe Branch	20-20 Manabe-shinmachi	029-835-8138
Kandatsu Chuo Pharmacy	3-14-19 Kandatsu-chuo	029-828-8801
Kandatsu Hospital	5-11-2 Kandatsu-chuo	029-831-9711
Kandatsu Pharmacy	1-15-2 Kandatsu-higashi	029-831-6408
Koujindo-Kanpou Pharmacy	1-1-12 Nakamura-minami	029-841-0209
Kidamari Pharmacy	1641-1 Kidamari	029-825-1246
Kyowa Dispensing Pharmacy Otsuno Branch	8-1-11 Otsuno	029-898-9914
QOL Pharmacy Tsuchiura Branch	2469-33 Oiwata	029-835-2090
Genki Dispensing Pharmacy Sakura Branch	3-10-16 Sakura-machi	029-879-8356
Sakamoto Pharmacy	2-1-1 Arakawaoki-nishi	029-841-0122
Sakurai Pharmacy Tsuchiura Nagakuni Branch	1044-1 Nagakuni	029-835-7777
Sakurai Pharmacy Tsuchiura Bunkyo Branch	10-22 Bunkyo-cho	029-835-2277
Sakurai Pharmacy Minamiarakawaoki Branch	100 Arakawaoki Minamiku	029-830-5050
Sakurai Pharmacy Tsuchiura Nagakuni Branch	2-2F Urala 9-2 Yamato-cho	029-824-8642
Shimada Pharmacy	1-5-2 Komatsu	029-822-1560
Joyful Honda Arakawaoki Branch	1-30 Kita-arakawaoki-machi	029-841-2211
Sky Pharmacy	1-15-49 Naka-takatsu	029-825-3011
Suzuran Pharmacy Sakuragaoka Branch	28-46 Sakuragaoka-machi	029-822-5614
Sumire Dispensing Pharmacy	5-4-16 Kandatsu-chuo	029-831-1411
Sumire Pharmacy	3-14-18-102 Sakura-machi	029-835-2518
Center Pharmacy	7-23 Johoku-machi	029-825-3301
Center Pharmacy Flagship Store	2695-7 Okijuku-machi	029-893-2621
Tanaka Pharmacy	3-1762-2 Tanaka	029-896-3347
Dispensing Pharmacy Kanazawa	4-4-32 Nakamura-minami	029-841-5153
Dispensing Pharmacy TURUHA Drug Tsuchiura Kamatsu Branch	1-4-27 Komatsu	029-825-5268
Tsuchiura Lady's Clinic	1-14-22 Chuo	029-821-0068
Tsuchiura Dispensing Pharmacy	1-21-50 Shimo-takatsu	029-826-0750
Tsuchiura Dispensing Pharmacy Omachi Branch	7-18 Omachi	029-828-7833
Tsuchiura Beryl Clinic	4-4022-2 Tsuchiura	029-835-3002

Name of Pharmacies	Address	Phone
Tsuchiura South Dispensing Pharmacy	5-3 Nakaarakawaoki-machi	029-841-7500
Tsubowa Pharmacy	1-1-3 Kandatsu-chuo	029-831-0317
Tsuwa Hospital	3690 Nishinamiki-machi	029-824-3434
Terakado Pharmacy	2-6-27 Shimo-takatsu	029-821-6218
Nanzando Pharmacy Otsuno Branch	5-14-1 Otsuno	029-846-0211
Nanzando Pharmacy Ottominami Branch	3-110-5 Ottominami	029-842-2989
Nanzando Pharmacy Tsuchiura North Branch	968-8 Hitana	029-835-0733
Nanzando Pharmacy Tsuchiura Branch	1-5-19 Kawaguchi	029-823-4858
Nanzando Pharmacy Nakatakatsu Branch	3-11-15 Naka-takatsu	029-875-9815
Nanzando Pharmacy Nakamura Branch	1085 Naka	029-830-4700
Numano Pharmacy	964-8 Fujisawa	029-833-4799
Hakusai Pharmacy	4-15-5 Sakura-machi	029-827-2243
Hasunomi Pharmacy	1661-2 Kidamari	029-879-7533
Fujiya Pharmacy	2626-17 Migimomi	029-830-4612
Plus Dispensing Pharmacy	2472 Oiwata	029-821-3670
Plechéf Okui Pharmacy	2-10 Tanaka c/o Food Off Stocker	029-823-8299
Friend Pharmacy	2-18-1 Nakamura-higashi	029-843-1122
Popuri Pharmacy Asahi Branch	3-6-14 Sakura-machi	029-893-3810
Popuri Pharmacy Sakuramachi Branch	3-5-3 Sakura-machi	029-835-3555
Popuri Pharmacy Chuo Branch	2-14-5 Chuo	029-896-6872
Popuri Pharmacy Nakamura Branch	5-30-2 Nakamura-minami	029-841-5331
Megumi Dispensing Pharmacy	13-19 Johoku-machi	029-828-5264
Momozono Pharmacy	2012-6 Shimo-sakata	029-830-6131
Yac's Drug Tsuchiura Manabe Pharmacy	3-3386 Manabe	029-827-0725
Yamaguchi Pharmacy	1-7-11 Chuo	029-821-2617
Yamaguchi Pharmacy Urala Branch	2-1F Urala, 9-2 Yamato-cho	029-825-5211
Yamaguchi Pharmacy Otsuno Branch	5-14-4 Otsuno	029-898-9393
Yamaguchi Pharmacy Chuo Branch	1-12-24 Chuo	029-893-3575
Rise Dispensing Pharmacy	2-11-11 Arakawaoki-nishi	029-834-2233
Rise Dispensing Pharmacy Tsuchiura North Branch	5-4076-3 Namiki	029-832-1689

※All pharmacies listed on this chart are members of the Tsuchiura Pharmacists' Association.



## 14. When you need consultation

### ● Foreign Consultation Center

Ibaraki International Association has set up a “Foreign Consultation Center” for foreign residents.

Counseling is available in 9 languages, so that you can consult your questions and problems in your own language. You can either make a phone call or visit the center. Counseling is free and confidential. The center also offers free consultations twice a month with an attorney for those who need legal advice. You need to make an appointment beforehand.

#### ◆ Topics

Laws, resident status, labor conditions, medical care, education, marriage, etc.

#### ◆ Hours

8:30 am - 5:00 pm (Lunch Break: 12:00 pm - 1:00 pm)

#### ◆ System

Counselors speaking English, Chinese, Portuguese, Thai, Tagalog, Spanish, Korean, Indonesian, Vietnamese and Japanese are available.

#### ◆ Counseling Schedule

Day of the Week	Languages	
Monday	English • Japanese	Chinese(1:30 pm - 5:00 pm)
Tuesday	English • Japanese	Spanish, Korean, Vietnamese
Wednesday	English • Japanese	Chinese, Thai
Thursday	English • Japanese	Portuguese, Tagalog
Friday	English • Japanese	Thai(8:30 am - 5:00 pm)
		Indonesian(1:30 pm - 5:00 pm)

#### ◆ Address and Phone Number

Ibaraki International Association  
“Foreign Consultation Center”  
2F Kenmin-bunka Center Annex  
745 Ushirokawa Senba-cho, Mito City  
☎ 029-244-3811

### ● Telephone Counseling

#### ◆ Hello Work Tsuchiura Office

It offers job consultation and job placement service.

☎ 029-822-5124

Languages	Days of the Week	Hours
English	Mon • Wed • Fri	9:00 am - 3:00 pm
Portuguese	Mon thru Thurs	9:00 am - 3:00 pm
Spanish	Tues • Thurs	9:00 am - 3:00 pm
Chinese	Mon • Wed	9:00 am - 3:00 pm

### ◆ Telephone Consultation Service for Foreign Workers

The service provides consultations concerning working conditions, such as, salaries, dismissal, resignation, working hours, holidays etc.

Hours... 10:00 am - 3:00 pm (Lunch Break: 12:00 pm - 1:00 pm)

Language	Days of the Week	Phone Number
English	Monday thru Friday	0570-001701
Chinese		0570-001702
Portuguese		0570-001703
Spanish	Tue • Thurs • Fri	0570-001704
Tagalog	Tue • Wed	0570-001705

### ◆ AMDA International Medical Information Center

The center introduces medical facilities with staff who can speak patients' mother tongues and explain the Japanese medical welfare system.

☎ 03-5285-8088

Languages	Days of the Week	Hours
English Thai Chinese Korean Spanish	Every day	9:00 am - 8:00 pm
Portuguese	Mon • Wed • Fri	9:00 am - 5:00 pm
Tagalog	Wednesday	1:00 pm - 5:00 pm
Vietnamese	Thursday	1:00 pm - 5:00 pm



## 15. Major Pictograms in Daily Life

Signs	Meaning
	<b>Emergency Exit :</b> Escape exits when a disaster occurs
	<b>Safety Evacuation Area :</b> Places (e.g.a park) where you evacuate when a disaster happens
	<b>Fire Extinguisher :</b> Sites where a dry chemical fire extinguisher is placed
	<b>Aid Station :</b> Sites where you can get first aid when a disaster hits
	<b>Restrooms :</b> Left : Ladies' Right : Men's
	<b>Symbol of persons with disabilities :</b> Buildings or facilities which people with disabilities can use
	<b>Information Counter :</b> Sites where you can get information for sightseeing, accommodations or guidance
	<b>Elevator :</b> Sites where you can find an elevator in public places or commercial facilities
	<b>Escalator :</b> Sites where you can find an escalator in public places or commercial facilities
	<b>Stairs :</b> Sites where you can find stairs in public places or commercial facilities
	<b>Coin Lockers :</b> Sites where you can find coin lockers in public places or commercial facilities
	<b>Smoking Corner :</b> Sites where you can smoke in public places or commercial facilities

Signs	Meaning
	<b>Wi-Fi Spot :</b> Sites where you can use Wi-Fi
	<b>Train Service :</b> Sites where you can get on a train
	<b>Bus Service :</b> Sites where you can get on a bus
	<b>Taxi Service :</b> Sites where you can get a taxi
	<b>Parking Lot :</b> Sites where are parking lots
	<b>Bank - Money Exchanging :</b> Sites where there are banks or money exchanging counters
	<b>ATM :</b> Sites where you can find ATMs to withdraw money you have in the bank
	<b>Post Office :</b> Sites of post offices
	<b>PET Bottle :</b> Recyclable PET bottles
	<b>Recycled Paper :</b> Recyclable paper
	<b>Plastic :</b> Recyclable plastics
	<b>Aluminum :</b> Recyclable aluminum

※There are many other signs for various information or to indicate caution in your daily life.



## 16. List of Public Facility Phone Numbers

### City Office • Branch Offices

Tsuchiura City Office	9-1 Yamato-cho	029-826-1111
Omachi Branch Office	11-38 Omachi	029-821-6237
Tsuwa Branch Office	3-3-43 Namiki	029-821-1490
Minami Branch Office	2-11-28 Arakawaoki-nishi	029-841-0036
Kamiotsu Branch Office	1505-1 Teno-machi	029-828-1007
Niihari Branch Office	990 Fujisawa	029-862-3515
Kandatsu Branch Office	682-54 Kandatsu-machi	029-832-3292

### Board of Education • Agricultural Committee

Board of Education Secretariat	2-7F Urala 9-2 Yamato-cho	029-826-1111
Youth Center	2-8F Urala 9-2 Yamato-cho	029-823-7838
Youth Guidance Room	2-8F Urala 9-2 Yamato-cho	029-823-7838
Educational Consultation Room	2-5 Higashimanabe-machi	029-825-6211
Educational Consultation Phone Service	2-5 Higashi-manabe-machi	029-823-7837
School Lunch Center No.1	4-5-5 Shimo-takatsu	029-821-0559
School Lunch Center No.2	31-5 Nakakandatsu-machi	029-831-4525
Agricultural Committee Secretariat	9-1 Yamato-cho	029-826-1111

### City Infrastructure • Living Environment

Waterworks Division (Omachi Office)	11-38 Omachi	029-821-6237
Oiwata Water Supply Office	1734 Oiwata	029-823-7422
Road Repair Office	3282 Tanaka-machi	029-823-6604
Cleaning Office	3282 Tanaka-machi	029-821-3189
Sanitation Center	13 Sanoko	029-821-1724
Cleaning Center	1811-1 Nakamura Nishine	029-841-3427
General Waste Disposal Site	924-4 Shiratori-machi	029-831-7374
Environmental Cleaning Center	31-1 Kamisaya, Kasumigaura City	0299-59-4649
Municipal Funeral Hall	2-16-33 Tanaka	029-824-2013
Imaizumi Cemetery Management Office	1186 Imaizumi	029-862-1108
Tsuchiura Sta. East Parking	2-7 Ariake-cho	029-823-4815
Tsuchiura Sta. West Parking	1 Ariake-cho	029-823-0220
Tsuchiura Sta. East Exit Bicycle Parking No.1	2-7 Ariake-cho	029-826-4911
Tsuchiura Sta. East Exit Bicycle Parking No.2	2 Ariake-cho	029-826-4911
Tsuchiura Sta. East Exit Bicycle Parking No.3	2 Ariake-cho	029-826-4911
Tsuchiura Sta. East Exit Bicycle Parking No.4	2 Ariake-cho	029-826-4911
Tsuchiura Sta. West Exit Bicycle Parking No.1	2 Yamato-cho	029-826-7979
Tsuchiura Sta. East Exit Bicycle Parking No.2	4 Kawaguchi 1-chome	029-826-7979
Tsuchiura Sta. East Exit Underground Bicycle Parking	9-1 Yamato-cho	029-827-0202
Kandatsu Sta. East Exit Bicycle Parking	1 Kandatsu-chuo 1-chome	029-833-0355

### Welfare • Health Care

Tsuchiura Health Center	2-7-27 Shimotakatsu	029-826-3471
Speech Therapy Class for Infants	2-7-27 Shimotakatsu	029-826-1111

### Holiday Emergency Clinic

Niihari Health Center	990 Fujisawa	029-862-5011
Tsuwa Children's Hall	2-712-9 Itaya	029-832-3112
Popular Children's Hall	2-530-394 Karasuyama	029-841-3212
Niihari Children's Hall	347-1 Hongo	029-862-4403
Regional Child-rearing Support Center "Sakurambo"	3-4-5 Tanaka	029-823-1288
Child-rearing Salon "Warabe"	1-19-20 Nakatakatsu	029-825-1030
Child-rearing Salon "Nozomi"	2-5 Higashimanabe-machi	029-824-8620
Family Children Consultation Room (Child Welfare Div.)	9-1 Yamato-cho	029-826-1111
Self-support Center for Persons with Disabilities	2-5F Urala 9-2 Yamato-cho	029-827-1123
Rehabilitation Support Center for Disabled Children	1809 Kamitakatsu	029-824-8013
Tsukushi-no-Ie	1810 Kamitakatsu	029-823-5881
Niihai Comprehensive Welfare Center	1423-1 Sawabe	029-862-3522
Fureai Community Center "Nagamine"	2078-1 Nakamuranishine	029-830-5600
Elderly Welfare Center "Kohanso"	1892-1 Teno-machi	029-828-0881
Elderly Welfare Center "Tsuwabuki"	1-5428-2 Nakatsu	029-831-4126
Elderly Welfare Center "Urala"	2-6F Urala 9-2 Yamato-cho	029-827-0050
Social Welfare Council	2-4F Urala 9-2 Yamato-cho	029-821-5995
Silver Human Resources Center	2-5 Higashimanabe	029-824-8281

### Industry • Consumption

Suigo People's Lodge	255 Oiwata	029-823-1631
Tsuchiura City Tourist Association	1-3-16 Chuo	029-824-2810
Tsuchiura Machikadokura Daitoku	1-3-16 Chuo	029-824-2810
Tourist Information Center	1-30 Ariake-cho	029-821-4166
Kirara-Kan Souvenir Shop	9-1 Yamato-cho	029-824-6110
Labor Youth Home	9-2 Bunkyo-cho	029-822-7921
Labor Comprehensive Welfare Center "Work-hill Tsuchiura"	4-1-1 Kidamari-higashidai	029-826-2622
Consumer Service Center	2-16-4 Chuo	029-823-3928
Industry and Culture Agency	1051 Oiwata	029-823-4811
Land Development Corporation	9-1 Yamato-cho	029-826-3400
Komachi-no-Yakata	491 Ono	029-862-1002
Agricultural Corporation	1 Aza Hanareyamabangai, nagaihongoiriichi	029-862-5143

### Fire Department/Stations • Emergencies

Fire Department Headquarters	2083-1 Tanaka-machi	029-821-0119
Tsuchiura Fire Station	2083-1 Tanaka-machi	029-821-0119
Tsuchiura Fire Station Minami Branch	13-1 Sakuragaoka-machi	029-823-0119
Tsuchiura Fire Station Namiki Branch	3580-1 Nishinamiki-machi	029-824-0119
Arakawaoki Fire Station	27-12 Nakaarakawa-machi	029-841-0119
Kandatsu Fire Station	5-32-6 Kandatsuchuo	029-831-0119
Niihari Fire Station	46 Obatake	029-862-4577



## 16. List of Public Facility Phone Numbers

### Culture · Community

City Library	9-2 Bunkyo-machi	☎029-822-3389
Sanchu Area Branch	4-8-14 Nakamuraminami	☎029-843-8434
Kandatsu Area Branch	682-54 Kandatsu-machi	☎029-833-1296
Tsuwa Area Branch	5-4824-1 Namiki	☎029-830-1091
Niihari Area branch	982 Fujisawa	☎029-896-6465
City Museum	1-15-18 Chuo	☎029-824-2928
Tsuchiura Archaeology Museum	1843 Kamitakatsu	☎029-826-7111
Community Hall	2-6 Higashimanabe-machi	☎029-822-8891
Itchu Area Community Center	13-9 Ote-machi	☎029-821-0104
Nichu Area Community Center	675 Kidamari	☎029-824-3588
Sanchu Area Community Center	4-8-14 Nakamuraminami	☎029-843-1233
Yonchu Area Community Center	11-5 Kokubu-cho	☎029-824-9330
Kamiotsu Community Center	3252 Teno-machi	☎029-828-1008
Rokuchi Area Community Center	2-2346-1 Karasuyama	☎029-842-3585
Tsuwa Community Center	5-4824-1 Namiki	☎029-832-1667
Niihari Area Community Center	982 Fujisawa	☎029-862-2673
Kandatsu Area Community Center	682-54 Kandatsu-machi	☎029-833-1295
Kijo Plaza	2-16-4 Chuo	☎029-824-3121
Gender Equality Center	9-1 Yamato-cho	☎029-827-1107
Tsuchiura City Lifelong Education Hall	9-2 bunkyo-cho	☎029-822-3381

### Sports · Recreation · Park

Kijo Park Management Office	13 Chuo 1-chome	☎029-823-1858
Kijo Park East Turret	13 Chuo 1-chome	☎029-824-0028
Kasumigaura Park Management Office	580 Oiwata	☎029-824-0880
SUIGOU Tennis Courts	580 Oiwata	☎029-824-0880
Cultural Gymnasium Kasumigaura	1051 Oiwata	☎029-823-4811
Tsuchiura City Nature Center	145 Oiwata	☎029-826-4829
Kawaguchi Sports Park Management Office	2-12-75 Kawaguchi	☎029-821-1648
Kawaguchi Sports Park Baseball Fields	2-12-75 Kawaguchi	☎029-821-1648
Kawaguchi Sports Park Tennis Courts	2-12-75 Kawaguchi	☎029-821-1648
Otto Family Sports Park Tennis Courts	1-1-11 Oroshi-machi	☎029-862-1943 Booking : ☎029-843-1233
Kandatsu Park Baseball Fields	3 Kitakandatsu-machi	☎029-821-1648
Budokan	10-16 Bunkyo-cho	☎029-822-8730
Youth Center	1099 Otto	☎029-842-8429
Niihari Sports Park	801-1 Fujisawa	☎029-826-1111 (Ext.5125) (Sports Promotion Division)
Niihari Training Center	990 Fujisawa	☎029-826-1111 (Ext.5125) (Sports Promotion Division)

### Public Nursery Schools · Kindergartens · Elementary & Junior High Schools

#### ◆Nursery Schools

Shinsei Nursery School	1-24-1 Nakamuraminami	☎029-841-0575
Arakawaoki Nursery School	2-10-11 Arakawanishi	☎029-841-0037
Kasumigaoka Nursery School	13-20 Kasumigaoka-machi	☎029-821-1890
Tozaki Nursery School	4-7 Tozaki-cho	☎029-821-2807
Ekimae Branch	2-8F Urala 9-2 Yamato-cho	☎029-826-3515
Tsuwa Nursery School	2-8-4 Namiki	☎029-822-8053
Amakawa Nursery School	1-24-1 Amakawa	☎029-822-6172
Shinkawa Nursery School	18-19 Johoku-machi	☎029-822-8896
Sakuragawa Nursery School	3-4-5 Tanaka	☎029-821-9136
Kandatsu Nursery School	3-8-22 Kandatsuchuo	☎029-831-8464
Takenoiri Nursery School	3-4-46 Nishineminami	☎029-842-6253

#### ◆Kindergartens

Tsuchiura Kindergarten	9-6 Bunkyo-cho	☎029-821-0796
Tsuchiura Daini Kindergarten	2-1-46 Fujisaki	☎029-821-1310
Tsuwa Kindergarten	4-714-7 Itaya	☎029-831-3735
Oiwata Kindergarten	2-18-4 Koiwatahigashi	☎029-824-3430
Niihari Kindergarten	1423-4 Sawabe	☎029-862-3507

#### ◆Elementary Schools

Tsuchiura Elementary School	13-32 Ote-machi	☎029-822-2325
Shimotakatsu Elementary School	4-2-9 Shimotakatsu	☎029-821-1100
Azuma Elementary School	455 Naka	☎029-841-0565
Oiwata Elementary School	2066-1 Oiwata	☎029-821-0247
Manabe Elementary School	4-3-1 Manabe	☎029-821-0752
Tsuwa Elementary School	5-4826-1 Namiki	☎029-831-1510
Arakawaoki Elementary School	3-24-3 Arakawaokihiigashi	☎029-841-0049
Nakamura Elementary School	5-29-5 Nakamuraminami	☎029-841-0168
Tsuchiura Daini Elementary School	2-1-41 Fujisaki	☎029-821-0205
Kamiotsuhigashi Elementary School	2489 Okijuku-machi	☎029-828-1018
Kamiotsunishi Elementary School	3651 Teno-machi	☎029-828-1016
Kandatsu Elementary School	4 Nakakandatsu-machi	☎029-831-5999
Migimomi Elementary School	1728-3 Migimomi	☎029-842-2501
Tsuwaminami Elementary School	3090 Hitana	☎029-823-8251
Otto Elementary School	2-1-1 Ottominami	☎029-843-2008
Sugaya Elementary School	1464-8 Sugaya-machi	☎029-831-8331
Fujisawa Elementary School	3057 Fujisawa	☎029-862-3505
Toride Elementary School	1367 Takaoka	☎029-862-3506
Yamanosho Elementary School	301 Hongo	☎029-862-3504

#### ◆Junior High Schools

Tsuchiura Daiichi Junior High School	3-8 Bunkyo-cho	☎029-821-3679
Tsuchiura Daini Junior High School	21-7 Higashimanabe-machi	☎029-821-0808
Tsuchiura Daisan Junior High School	1-25-15 Nakamuraminami	☎029-841-0200
Tsuchiura Daiyon Junior High School	3-10-4 Nakatakatsu	☎029-821-0297
Tsuchiura Daigo Junior High School	3218-1 Teno-machi	☎029-828-1021



## 16. List of Public Facility Phone Numbers

Tsuchiura Dairoku Junior High School	428 Migimomi	029-842-7751
Tsuwa Junior High School	1222-2 Nakanuki	029-831-0866
Niihari Junior High School	913 Fujisawa	029-862-3503

Private Nursery Schools • Kindergartens • Elementary & Junior High Schools

### ◆Nursery Schools

Angel Yume Nursery School	2-10-23 Manabe	029-822-1863
Shiratori Nursery School	1096-4 Shiratori-machi	029-831-2590
Chuo Nursery School	1-10-21 Kandatsuchuo	029-830-1284
Tsukuba International Nursery School	12-21 Tozaki-machi	029-823-7404
Tsuchiura Airinkai Nursery School	1681 Migimomi	029-841-0463
Megumi Nursery School	5-2263-8 Karasuyama	029-841-2838
Takaoka Nursery School	2303-4 Takaoka	029-862-4666
Fujisawa Nursery School	1746 Fujisawa	029-862-2600
Shiraho Nursery School	8-30 Hasukawarashinmachi	029-823-3070
Aozora Nursery School	1800-1 Kamitakatsu	029-869-7490
Kana Nursery School	1-14-11 Nakamuraminami	029-843-6877
Douwakan Nursery School	9-28 Higashimanabe-machi	029-824-1323

### ◆Kindergartens

Aobadai Kindergarten	2755 Migimomi	029-842-6311
Amakawa Kindergarten	1-4-19 Amakawa	029-821-4126
Angel Sports Kindergarten	5-2039 Karasuyama	029-842-6820
Shiraho Kindergarten	11-35 Hasukawarashinmachi	029-823-2695
Shingaku Kindergarten	4524 Teno-machi	029-828-1905
Chuo Kindergarten	2-1-18 Kandatsuchuo	029-831-2103
Tsukuba Int. Junior College Kindergarten	6-6-9 Manabe	029-826-5146
Tsuchiura Seibo Tsukuba Int. Junior College Kindergarten	9-6 Omachi	029-823-1460
Tsuchiura Nihon Univ. High School Kindergarten	17-45 Sakuragaoka-machi	029-822-0696
Tsuchiura Midori Kindergarten	4-1-36 Namiki	029-822-7090
Nakamura Shirayuru Kindergarten	5-31-1 Nakamuraminami	029-841-5885
Hitachi Gakuin Kindergarten	1029-1 Otto	029-842-7107
Manabe Sumire Kindergarten	22-11 Higashimanabe-machi	029-824-3522
Momiji Kodomo-en	2-10-21 Shimotakatsu	029-821-1645
Momiji Daini Kodomo-en	1-73 Wakamatsu-cho	029-822-5987

### ◆Junior High Schools • Senior High Schools

Joso Gakuin Junior High School	1010 Nakamuranishine	029-842-0708
Tsuchiura Nihon Univ. Junior High School	4-46 Komatsugaoka-machi	029-822-3386
Tsuchiura First High School	4-4-2 Manabe	029-822-0137
Tsuchiura Second High School	9-6 Tatsuta-machi	029-822-5027
Tsuchiura Third High School	1599 Oiwata	029-821-1605
Tsuchiura Kohoku High School	1525-1 Sugano-machi	029-831-4170
Tsuchiura Technical High School	6-11-20 Manabe	029-821-1953
Joso Gakuin High School	1010 Nakamuranishine	029-842-8771
Tsukuba International University High School	1-3-5 Manabe	029-821-0670
Tsuchiura Nihon Univ. High School	4-46 Komatsugaoka-machi	029-822-3382

### ◆Junior Colleges & Universities

Tsukuba International Junior College	6-7-10 Manabe	029-821-6125
Tsukuba International University	6-20-1 Manabe	029-826-6000

### ◆Special-Needs School

Prefectural Tsuchiura Special Needs School	1238 Kamitakatsu	029-824-5549
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### ◆Specialized Training Colleges

A-ru Medical Welfare Training College	2-10-35 Kohoku	029-824-7611
Takegishi Meat Packaging Technological College	710-2 Naka	029-841-0497
Tsukuba Institute of Science & Technology	1601 Kamitakatsu	029-822-2452
A-ru Computer & Business Training College	2-10-35 Kohoku	029-824-7611
Tsuchiura Medical Association Nursing School	2-39 Higashimanabe	029-824-2131
Numata Gakuen College of Tsukuba Hoiku Iryo	8-5 Tozaki-machi	029-821-2264
Tsuchiura Knitting School	8-6 Tozaki-machi	029-821-1433
Sakura Dressmaker Women's School	6-2 Tozaki-machi	029-821-1683
Tsuchiura Nursing School	1-7-3 Takita	029-835-3001

### Ibaraki Prefectural Facilities

#### Kennan Ibaraki Citizens' Center

Citizens' Welfare Division	5-17-26 Manabe	029-822-7010
Kennan Dist.t Traffic Accident Consultation Room	5-17-26 Manabe	029-823-1123
Kennan Dist. Job Support Center "Job Café Kennan"	5-17-26 Manabe	029-825-3410

#### Regional Welfare Office

Regional Welfare	5-17-26 Manabe	029-822-7217
Protection	5-17-26 Manabe	029-822-7241

#### Environment and Public Peace Division

Waste Management, Wildlife & Hunting	5-17-26 Manabe	029-822-8364
Prevention of Pollution	5-17-26 Manabe	029-822-7048
Industry Safety	5-17-26 Manabe	029-822-7067

#### Building Guidance Division

Constructions	5-17-26 Manabe	029-822-8519
Residential Areas	5-17-26 Manabe	029-822-7082

#### Kennan Agriculture and Forestry Office

#### Planning and Adjustment Department

General Affairs Division	5-17-26 Manabe	029-822-0841
Planning and Adjustment Division	5-17-26 Manabe	029-822-7083
Farmland Adjustment Division	5-17-26 Manabe	029-822-7084

#### Promotion and Environment Office

Agriculture Promotion Division	5-17-26 Manabe	029-822-7086
Forestry Promotion Division	5-17-26 Manabe	029-822-7087

#### Management and Promotion Department

Management Division	5-17-26 Manabe	029-822-8517
Regional Promotion Division #1	5-17-26 Manabe	029-822-7251

#### Land Improvement Department

Service Adjustment Division	5-17-26 Manabe	029-822-5045
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## 16. List of Public Facility Phone Numbers

Land Management Division	5-17-26 Manabe	029-822-8522
Building Work Division	5-17-26 Manabe	029-822-8524
Tsuchiura Prefectural Tax Office	5-17-26 Manabe	029-822-7176
Tsuchiura Prefectural Tax Office Vehicle Tax Annex	2-1-5 Oroshi-machi	029-842-7812
Kasumigaura Kitaura Fishery Office	5-17-26 Manabe	029-822-7266
Kennan Livestock Health & Sanitary Center	5-17-26 Manabe	029-822-8518
Kennan Education Branch Office	5-17-26 Manabe	029-822-7289
Support Center for Bullying & Corporal Punishment Elimination	5-17-26 Manabe	029-823-6770
Kasumigaura-basin Sewer System	2-8-1 Kohoku	029-823-1621
Lifelong Education Learning Center Kennan	1-5F Urala, 9-1 Yamato-cho	029-826-1101
Kennan Meat Sanitary Inspection Laboratory	2-7-38 Shimotakatsu	029-822-0740
Kennan Waterworks Office	2972 Oiwata	029-821-3945
Tsuchiura Police Station	1-20 Tatsuta-machi	029-821-0110
Arakawaoki Area Koban	2-10-3 Arakawaoki-nishi	029-841-0110
Tsuchiura Ekimae Koban	5-5 Yamato-cho	029-823-0110
Bunkyo-cho Koban	7-3 Bunkyo-machi	029-824-0110
Manabe-machi Koban	3-1-25 Manabe	029-822-0110
Kandatsu Area Koban	3-2-23 Kandatsu-chuo	029-833-0110
Niihari-tsuwa Koban	5-4824-3 Namiki	029-831-8350
Ibaraki Traffic Offenses Center Tsuchiura Annex	1-20 Tatsuta-machi	029-824-6773
Tsuchiura Industry & Technology School	50-179 Nakamura-nishine Bangai	029-841-3551
Tsuchiura Children Consultation Center	3-14-5 Shimo-takatsu	029-821-4595
Tsuchiura Land Improvement Office	5-17-26 Manabe	029-822-5045
Tsuchiura Public Works Office		
General Affairs Division(Main)	3-11-5 Naka-takatsu	029-822-4340
Contract Division	3-11-5 Naka-takatsu	029-822-4341
Inspection Division	3-11-5 Naka-takatsu	029-822-5011
Land Division	3-11-5 Naka-takatsu	029-822-5012
Road Maintenance Division #1	3-11-5 Naka-takatsu	029-822-4343
Road Maintenance Division #2	3-11-5 Naka-takatsu	029-822-4344
River Maintenance Division	3-11-5 Naka-takatsu	029-822-4345
Road Management Division	3-11-5 Naka-takatsu	029-822-4346
Tsuchiura Health Center	2-7-46 Shimo-takatsu	029-821-5342
Ibaraki Kasumigaura Environmental Science Center	1853 Okijuku-machi	029-828-0960
Central Youth Center of Ibaraki Prefecture	987 Nagai	029-862-3500

National Facilities		
Ibaraki Transport Branch Office Tsuchiura Motor Vehicle Inspection & Register Office	2-1-3 Oroshi-machi	050-5540-2018
Light Motor Vehicle Inspection Organization Tsuchiura Office	2-2-8 Oroshi-machi	029-843-3535
Tsuchiura Tax Bureau	4-15 Johoku-machi	029-822-1100
Hello Work Tsuchiura Office	1-18-19 Manabe	029-822-5124
Kasumigaura River Office Tsuchiura Branch	4497 Hasukawara-machi	029-821-2155
Joso National Highway Construction Office	1-1-26 Kawaguchi	029-826-2040

Hitachi River & National Highway Office Tsuchiura National Highway Office	29-4 Oki-shinden	029-841-0928
Japan Pension Service Tsuchiura Pension Office	2-7-29 Shimo-takatsu	029-824-7169
JGSDF Camp Kasumigaura	2410 Migimomi	029-842-1211
JGSDF Ordnance School	121-1 Aoyado Ami-machi	029-887-1171
JSDF Ibaraki Prov. Cooperation Office Tuchiura Regional Office	E-107 1-3-142 Kawaguchi	029-821-6986
Mito District Public Prosecutors Office, Tsuchiura Branch Office & Tsuchiura Subdistrict Public Prosecutors Office	2-16-7 Chuo	029-822-0040
Mito Prison Tsuchiura Jail	5-1 Kokubu-cho	029-821-0084
Mito District Legal Affairs Bureau Tsuchiura Branch	1-12-9 Shimo-takatsu	029-821-0783
Tsuchiura Notary Public Office	1-7-21 Fujisaki	029-821-6754
Tsuchiura Labor Standards Inspection Office	2-14-11 Chuo	029-821-5127
Mito District Court Tsuchiura Branch	1-13-12 Chuo	029-821-4359
Mito Family Court Tsuchiura Branch	1-13-12 Chuo	029-821-4359
Tsuchiura Summary Court	1-13-12 Chuo	029-821-4359
Tsuchiura Prosecution Inquest Committee Secretariat	1-13-12 Chuo	029-821-4359

Public Works and Public Services		
Ibaraki Prefectural Public Corporation of Constructional Technology	886-3 Nagakuni	029-824-5116
Ibaraki Association of Construction Industry Tsuchiura Branch	3-11-22 Naka-takatsu	029-821-6514
Ibaraki Credit Guarantee Corporation Tsuchiura Branch	2-2-28 Chuo	029-826-7811
IBARAKI Health Service Association Kennan Center	1-1 Teno-machi	029-830-3355
IBARAKI Real Estate Transaction Association, Tsuchiura-Tsukuba Branch	3-7-36 Shimo-takatsu	029-825-6161
Ibaraki Prefectural Federation of Land Imprometment Association, Kannan Office	3-14-5 Shimo-takatsu	029-823-2354
Ibaraki Bar Association Tsuchiura Branch	1-13-3 Chuo	029-875-3349
Ibaraki Medical Practitioners Association	1-50 Bunkyo-cho	029-823-7930
Kasumigaura Citizen's Association	2-13-6 Kawaguchi	029-821-0552
Tsuchiura Blue Slip Tax Return Association	1-16-11 Manabe	029-824-0309
Tsuchiura Medical Association	2-39 Higashimanabe-machi	029-821-0849
Tsuchiura Dental Association	115-B306 1-3 Kawaguchi	029-827-2780
Tsuchiura Designated Water Supply & Sewer Association	11-43 Omachi	029-823-3455
Tsuchiura & 15 Municipal Lands Improvement Districts	464 Kami-takatsu	029-822-2828
Tsuchiura Chamber of Commerce & Industry	2-2-16 Chuo	029-822-0391
Tsuchiura City Nihari Chamber of Commerce	1902-7 Takaoka	029-862-2325
Tsuchiura Shopping Arcade Association	2-2-16 Chuo	029-823-8286
Junior Chamber International TSUCHIURA	2-2-16 Chuo	029-822-3426
Tsuchiura Regional Traffic Safety Association	1-20 Tatsuta-machi	029-821-5487
JA Tsuchiura	1-1-4 Tanaka	029-822-0534
Tsuchiura-nishi Branch	705-2 Kasuge	029-821-4081
Tsuwa Branch	2-10-32 Namiki	029-821-1964
Tobu Branch	2-13-9 Komatsu	029-823-3888



## 16. List of Public Facility Phone Numbers

Nakamura Branch	132 Nakamura-nishine	029-841-0564
Chuo Branch	3119-3 Kidamari	029-821-7300
Niihari Branch	514-1 Fujisawa	029-862-3521
Tsuchiura Houjinkai	1-16-11 Manabe	029-822-5657
Tsuchiura Labor Standards Association	2-14-11 Chuo	029-824-0324
TEPCO Tsuchiura Branch Office	4-18 Senzoku-cho	0120-995-331 0120-995-332
Tobu Gus Ibaraki Minami Branch	2-49 Ariake-cho	029-821-1107
NICHIGAS Tsuchiura Branch Office	24-25 Nakaarakawaoki-i-machi	029-842-8350
Japan Finance Corporation Tsuchiura Branch	1-1-26 Chuo	029-822-4141
NEXCO East Japan Tsuchiura Toll Barrier	5-4839-2 Namiki	029-831-9361

Railroad • Buses		
◆ Railroad		
Tsuchiura Station	1-30 Ariake-cho	Please contact the following numbers.
Arakawaoki Station	2-1-6 Arakawaoki-higashi	
Kandatsu Station	1-1-25 Kandatsu-chuo	
☆Timetables, Fares, Seating Diagram		050-2016-1600
☆Lost and Found Information		050-2016-1601
◆ Buses		
Kanto Railway Company	1-10-8 Manabe	029-822-3724
Tsuchiura Branch Office	2-7-26 Kawaguchi	029-822-5345
JR Bus Kanto Tsuchiura Branch	2-1-50 Fujisaki	029-821-5234

Post Offices		
Tsuchiura Post Office	2-21 Johoku-machi	029-821-0101
Okijuku Post Office	1447-1 Okijuku-machi	029-828-1001
Kandatsu Sta. Post Office	1-11-6 Kandatsu-chuo	029-831-0179
Tsuchiura-Amakawa Post Office	1-28-1 Amakawa	029-821-4907
Tsuchiura-Arakawa Post Office	1-18-11 Arakawa-nishi	029-841-1713
Tsuchiura Sta. Post Office	5-4 Yamato-cho	029-821-4902
Tsuchiura-Otemachi Post Office	5-12 Ote-machi	029-821-4904
Tsuchiura-Otto Post Office	2-8-12 Otto-minami	029-841-6100
Tsuchiura-Kasumigaoka Post Office	2-13-5 Komatsu	029-821-4910
Tsuchiura-Karasuyama Post Office	2-530-370 Karasuyama	029-843-2785
Tsuchiura-Komatsu Post Office	1-5-1 Komatsu	029-821-4906
Tsuchiura-Shishitsuka Post Office	1750 Shishitsuka	029-822-0846
Tsuchiura-shimotakatsu Post Office	1-1-4 Naka-takatsu	029-821-4909
Tsuchiura-Shiratori Post Office Agency	1096-30 Shiratori-machi	029-832-0931
Tsuchiura-Takajomachi Post Office	2-14-11 Chuo	029-821-4905
Tsuchiura-Tsuwa Post Office	3-2-48 Namiki	029-821-4913
Tsuchiura-Teno Post Office Agency	27-1 Teno-machi	029-828-1208
Tsuchiura-Nakanuki Post Office	1917 Nakanuki	029-831-0569

Tsuchiura-Nakamura Post Office	1-1-15 Nakamura-minami	029-841-0412
Tsuchiura-Nagakuni Post Office	1-9 Nagakunihigashi-machi	029-822-8933
Tsuchiura-Manabedai Post Office	6-5-13 Manabe	029-823-5599
Tsuchiura-Minami Post Office	3-19-4 Arakawaoki-higashi	029-841-4354
Manabe Post Office	18-9 Manabe-shinmachi	029-821-4903
Fujisawa Post Office	1443 Fujisawa	029-862-3000
Yamanosho Post Office	686-1 Nagai	029-862-3080
Sawabe Post Office	879-4 Sawabe	029-862-3010

News Organizations		
Asahi Shimbun Tsuchiura Branch		029-822-0131
Ibaraki Shimbun Tsuchiura & Tsukuba Branch		029-822-4567
Sankei Shimbun Mito Branch		029-221-7158
Tokyo Shimbun Tsuchiura Communication Dep.		029-855-2262
The Mainichi Shimbun Tsuchiura Communication Dep.		029-821-0214
Yomiuri Shimbun Tsuchiura Branch		029-821-0273
NHK Tsukuba News Room		029-852-5211
Nihon Keizai Shimbun Tsukuba Branch		029-852-0345
Jiji Press Tsukuba Branch		029-852-6171
Ibaraki Broadcasting Station		029-244-3991
Kyodo News Mito Branch Tsukuba Communication Dep.		029-852-5588
Tsuchiura Cable TV		029-825-6470
Tsuchiura Press Club	9-1 Yamato-cho c/o City Office	029-821-2169
Nikkan Kougyo Shimbun Ibaraki Branch		029-221-6400
Nihon Kougyo Keizai Shimbun Mito Branch		029-301-1055
Daily Engineering & Construction News		03-3433-7151
Nikkan Kensetsu Shimbun		029-227-4551
Joyo Shimbun		029-869-9800

## ○Websites of Living Information for Foreign Nationals

### ◆Government/Municipal Organizations

- Tsuchiura City Office  
(<http://www.city.tsuchiura.lg.jp/>)
- Tsuchiura International Association  
(<http://www.tsuchiura-ia.jp/>)
- Ibaraki Prefectural Office  
(<http://www.pref.ibaraki.jp/>)
- Ibaraki Prefectural International Association  
(<http://www.ia-ibaraki.or.jp/>)
- Immigration Office  
(<http://www.immi-moj.go.jp/>)
- The Ministry of Foreign Affairs  
(<http://www.mofa.go.jp/mofaj/>)
- The Ministry of Internal Affairs and Communications  
(<http://www.soumu.go.jp/>)
- The Ministry of Justice  
(<http://www.moj.go.jp/>)
- The Ministry of Health, Labour and Welfare  
(<http://www.mhlw.go.jp/>)

### ◆Living Information for Foreign Nationals

- Multilanguage Living Information (CLAIR)  
(<http://www.clair.or.jp/tagengo/>)
- Foreign Consultaion Center (Ibaraki International Association)  
(<http://www.ia-ibaraki.or.jp/kokusai/soudan/center/>)
- GUIDEBOOK for Foreign Residents  
(Ibaraki International Association)  
(<http://www.ia-ibaraki.or.jp/kokusai/paper/guide/>)
- Disaster Manual (Ibaraki International Association)  
(<http://www.ia-ibaraki.or.jp/kokusai/soudan/disaster/>)
- Medical Handbook (Ibaraki International Association)  
(<http://www.ia-ibaraki.or.jp/kokusai/soudan/medical/>)
- In case of a crime or accident (Ibaraki Police HQs)  
(<http://www.pref.ibaraki.jp/kenkei/foreign/>)
- NHK World (News and Programs)  
(<http://www3.nhk.or.jp/nhkworld/ja/>)
- NHK NEWS WEB EASY (Easy Japanese News)  
(<http://www3.nhk.or.jp/news/easy/>)

## ○Introduction of Tsuchiura International Association

Tsuchiura International Association was established in 1992 by the willing in order to enhance citizens interest for international exchanges, international understanding, and to promote internationalization.

### 【Location】

9-1 Yamato-cho, Tsuchiura City  
(Civic Activity Division,  
Tsuchiura City Civic Life Department)  
Phone: 029-826-1111 (Ext.2030)  
<http://www.tsuchiura-ia.jp/>

### 【Services】

1. Matters concerning enhancement of citizens' international awareness and international understanding
2. Matters concerning preparation for promoting international exchanges
3. Matters concerning promotion of various international exchanges
4. Matters concerning promotion of international exchanges which unify the region and organization
5. Matters concerning the promotion of making places to interact with foreign residents and native citizens
6. Matters concerning the promotion of making a good environment for foreign residents to join activities
7. Matters concerning exchanges and friendship to the sister city and the friendship city
8. Matters concerning international cooperation

### 【Activities】

In order to promote citizens' international exchanges and international understanding, Tsuchiura International Association plans and manages various services in four sections:

#### ●International Exchange Section

Matters concerning international exchanges, such as cross-cultural interactions, Joining Tanabata Dance at Tsuchiura Kirara Festival

#### ●Sister City & Friendly City Exchange Program Section

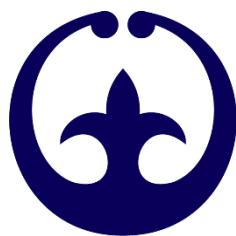
Matters concerning exchange programs, such as exchanges with sister and friendly cities, each JHS student

#### ●Multicultural Co-existence Section

Matters concerning multicultural coexistence, such as Japanese Language Class, Japanese teacher training course, Multilanguage courses, regional interaction program and international exchange volunteer

#### ●Public Relations Section

Matters concerning PR and fund-raising activities, such as issuance of newsletters and website management



## **Tsuchiura City Living Guidebook**

2016

Issued by : Tsuchiura City, Ibaraki Prefecture

Compiled by : Civic Activity Division,

Civic Life Department Tsuchiura City

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